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Design and Implementation of a Patient Tracking and Recall System
for Branch Dental Clinic Monterey

by

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ABSTRACT

This thesis analyzes the information system requirements of Branch Dental Clinic, Monterey, and develops a computer application to automate the clinic's patient tracking and recall process. The application replaces an existing mainframe-based, single-file system with a PC-based, relational database management system that provides greater functionality, enables increased productivity, improves data integrity and accuracy, and includes currently lacking security features and administrative functions.

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I. INTRODUCTION AND PRELIMINARY INVESTIGATION

This thesis designs, documents, and implements a computer application to perform dental patient tracking and recall functions for the Branch Dental Clinic, Monterey (BDCM). Information that was collected during a preliminary investigation of the information system requirements of BDCM is presented in this chapter. Specifically, the relevant background of BDCM and the information system problems that led to the conduct of the thesis are presented, the scope of the project is defined, and three alternative solutions are evaluated.

A. BACKGROUND

BDCM provides regular dental care and emergency dental treatment to all active duty military staff and students stationed both at the Naval Postgraduate School (NPS) and the various NPS tenant commands. Dental appointments are regularly scheduled based on a four-class rating system (1 to 4, in order of increasing priority) indicating the member's need for treatment. Emergency care is provided whenever required.

Interviews with the BDCM Director and staff identified four major information-oriented activities within the clinic: (1) appointment scheduling, (2) inventory management, (3) maintenance of a Dental Information and Retrieval System (DIRS) as prescribed by higher authority, and (4) patient tracking and recalls. With regard to appointment scheduling and inventory management activities, BDCM satisfaction with

current manual methods was found to be high. Moreover, the clinic Director felt strongly that attempts to computerize these two functions, given the relatively low volume of activity, would not increase efficiency or effectiveness. Hence, these two business functions were dropped from further investigation.

The DIRS system operates on a personal computer (PC) and consists of proprietary software provided by the Navy Regional Dental Center (NRDC) for use at all subordinate branch clinics. Since NRDC mandates that branch clinics use DIRS to collect and report detailed data on all dental care provided, further analysis of this activity was unnecessary.

Patient tracking and recall functions at BDCM are partially automated by a mainframe-based, single-user, single-file database management system. It is this system and the requirements of the patient tracking and recall process that the remainder of this thesis addresses.

The mainframe-based database application allows data entry and updating, tracks members' dental health status (class), generates recall notices, prints sorted member rosters, and provides operational readiness summary statistics. When members check their records into the clinic a dentist's review of their dental records results in a class rating being assigned. A class rating of "1" indicates no need for dental treatment beyond a mandatory annual examination (a T2-exam). A class rating of "2" or "3" indicates a need for additional treatment. A class rating of "4" indicates the member is past due for an annual exam (it is assigned regardless of dental health). Just prior to a member's T2-exam anniversary, he/she is notified by memorandum to make an

appointment for an annual exam using an automated patient recall system. Computer generated recall letters are routed to student mail center (SMC) mailboxes or staff offices as appropriate.

B. PROBLEM DEFINITION

The existing application for patient recalls was written several years ago for use on the NPS mainframe computer. When the system was installed it provided significant benefits over the previous labor and time intensive manual recall process. However, the system was crude in its interface, limited in functionality, and difficult to use. Moreover, due to turnover of personnel since its installation, none of the current staff are familiar with the history of the system; no documentation can be found; and no system maintenance is available.

Interviews with end-users revealed five general problem areas with the mainframe-based system: poor access and responsiveness, unfriendly user-interface, inadequate data validation checks, absence of documentation, and incomplete functionality. Examples of specific problems highlighted by end-users in each of these general areas are presented below.

Limited mainframe access and poor responsiveness have been longstanding limitations. BDCM access to the mainframe is via communications software and 1200 baud modem from the clinic PC. By today's standards, this data transfer rate is slow. The system frequently responds slowly during working hours due to both the high number of users and resource-intensive computing tasks. Heavy use of the mainframe

by modem users combined with the limited number of modem receiving lines (16 at the time of this investigation) results in the frequent inability to access the system as needed. This necessitates periodic off-hour work by BDCM staff and delays response to telephone queries from NRDC regarding operational readiness.

Unfriendliness of the user-interface is a significant problem, particularly for new users. In most instances the user is presented with only a blank screen and a prompt, which specifies which application module is active (e.g., main, add, edit, delete, print). A rudimentary help function, when invoked, provides a list of options for the active module. Hence, unless all commands are memorized, the user must continuously invoke the help function to navigate and use the system. Data entry itself is facilitated somewhat by a field list from which the user selects a field to enter or edit, but it remains a cumbersome process. The user must select a field from the list, enter the data, and select another field from the list rather than simply automatically moving from one field to the next. Additionally, during record appending the field listing scrolls up and off the screen, leaving no hint of the remaining fields that require additional data entry.

The inadequacy of field validation checks in the mainframe application has allowed a cumulative deterioration in the accuracy and completeness of records in the database. For example, numbers are improperly allowed in various name fields. Moreover, since member records are indexed by name rather than Social Security Number (SSN), two people with the same name are prohibited from being entered properly into the database. In such instances, the user must deliberately attempt to circumvent or "trick" the system by, for example, putting in a middle initial for one member but not the other. Related

to this, the system saves a new record whenever data is entered into the name field, regardless of content and regardless of whether the record has any other fields completed. Over time the database has accumulated much erroneous data and many incomplete records. Cleaning the database has been problematic since records cannot be located and edited or deleted unless an exact name match is entered.

The lack of system documentation has forced end-users to learn the system by experimentation. The total functionality of the system is not immediately obvious and can remain undiscovered and unutilized. Moreover, the logic underlying critical processes, such as the triggering of recall notices or updating dental class status remains unspecified. The lack of documentation has also precluded improving the functionality of the system and implementing fixes. For example, necessary follow-up form letters that are not included in the present system must be externally word-processed for each individual. Additionally, hard-coding of the signature name on recall letters has resulted in a long since-transferred Director's name appearing on the recalls sent to members.

C. SCOPE

The scope of this thesis is limited to the patient tracking and recall process. As noted previously, there are other business functions within the clinic, yet the patient tracking and recall process is the only information-intensive business function left up to local implementation that remains problematic.

D. EVALUATION OF ALTERNATIVE SOLUTIONS

Given that the problems with the existing patient tracking and recall system were deemed significant enough to warrant remediation, three alternative solutions were evaluated. The first alternative involved improving both the hardware and software associated with the mainframe-based system: replacing the modem connection with an on-line terminal, rewriting the software for increased functionality and ease of use, and documenting the system. The second and third alternatives involved designing and implementing a PC-based database management system to replace the existing mainframe application, the difference being whether a multi-user versus a single-user configuration should be developed. Multi-user capability was considered a "nice-to-have" feature that might be useful sometime in the future, yet it was clearly not a requirement for satisfactory performance of patient tracking and recall functions. Should a PC-based solution be selected, NRDC stipulated that it must be a compiled application that would not be subject to potential modification by inexperienced clinic staff.

1. Cost Feasibility

At the outset, NRDC made it clear that no funds were available to support improving the existing patient tracking and recall system. This limitation alone ruled-out upgrading the mainframe-based system—the cost of terminal acquisition and connection was prohibitive. Moreover, additional funds would be required to pay a technical expert to rewrite and document the mainframe software. Similarly, to exploit multi-user capability in a PC-based system would require additional funding to purchase required hardware. Hence, these two alternatives were eliminated from further consideration.

Designing and implementing a single-user, PC-based database management system was attractive from a cost standpoint. The development cost of such a system would be limited to the personal time and effort of the author. Further, appropriate development hardware (an IBM-compatible 80386 computer) and software (Foxpro 2.0 and Foxpro 2.0 Distribution Kit, a dBase-compatible development system with compiler) was already owned by the author. In addition, BDCM would not be required to purchase any additional hardware; their existing computer equipment could be used to evaluate prototypes and to install the final working system. BDCM staff were enthusiastic and committed to assisting with the development process.

2. Technical Feasibility

BDCM owned a Zenith 286 PC and peripherals that were compatible with the foreseeable processor, memory, storage, and video requirements of a new PC-based application. Moreover, Foxpro 2.0 can create applications able to run on any IBM-compatible PC with a minimum of 512K of random access memory (RAM) [Ref. 1]. Preliminary tests of routine database operations (browse, index, sort) with a test database approximately the same size as that of the existing mainframe data file (2000 records with 15 fields per record) using Foxpro 2.0 were successful on the BDCM PC and demonstrated acceptable speed of operations with only 512K of RAM.

Future maintenance of the application would not be provided by the author. Discussion of this issue with both NRDC and BDCM indicated that this was acceptable to them. It was agreed that the application should run on any minimally configured IBM-compatible computer to enable portability and that support for a standard dot-matrix

printer should be provided. Program code and documentation would be included with the delivered application to support future maintenance. (NRDC and BDCM acknowledged that any future maintenance would require purchase of Foxpro 2.0 and the Foxpro 2.0 Distribution Kit. Intermediate-level dBase or Foxpro programming skills would also be required.)

3. Schedule Feasibility

Based on the findings of the preliminary investigation, with detailed system analysis to begin 15 August, 1991, implementation of a fully operational PC-based system was scheduled for completion by 1 February, 1992. This left two months for correction of unforeseen problems before departure of the author.

II. REQUIREMENTS ANALYSIS

This chapter discusses the requirements phase of project development. The purpose of this phase of development was twofold: (1) during this phase the specific data requirements (objects) that must be represented in the database were defined and (2) the application or functional requirements which support the database were outlined.

A. DATA REQUIREMENTS

Initially, interviews were conducted with the BDCM Director and the dental staff responsible for hands-on use of the existing database. These interviews provided a general idea of the scope and objectives for an upgraded patient tracking and recall system. Working backwards from the existing application's outputs, preliminary object specifications and views were then developed and presented to the dental staff for feedback. Further discussions led to adjustments of the object specifications that satisfactorily met the clinic's needs.

1. Object Development

Important entities identified in the patient tracking and recall process are represented as the objects MEMBER, ACTIVITY, and CURRICULUM shown in Figure 1 below. Each of the objects possesses a collection of named properties. The properties listed within each diagram that are capitalized and within small boxes are themselves objects. The subscript "MV" denotes that the property is multi-valued. The MEMBER

object represents patients who have "checked-in" with the clinic upon arrival to NPS or an NPS tenant command. As can be seen in Figure 1, the ACTIVITY and CURRICULUM objects are properties of the MEMBER object. They associate each member with the properties of a specific activity and/or curriculum.

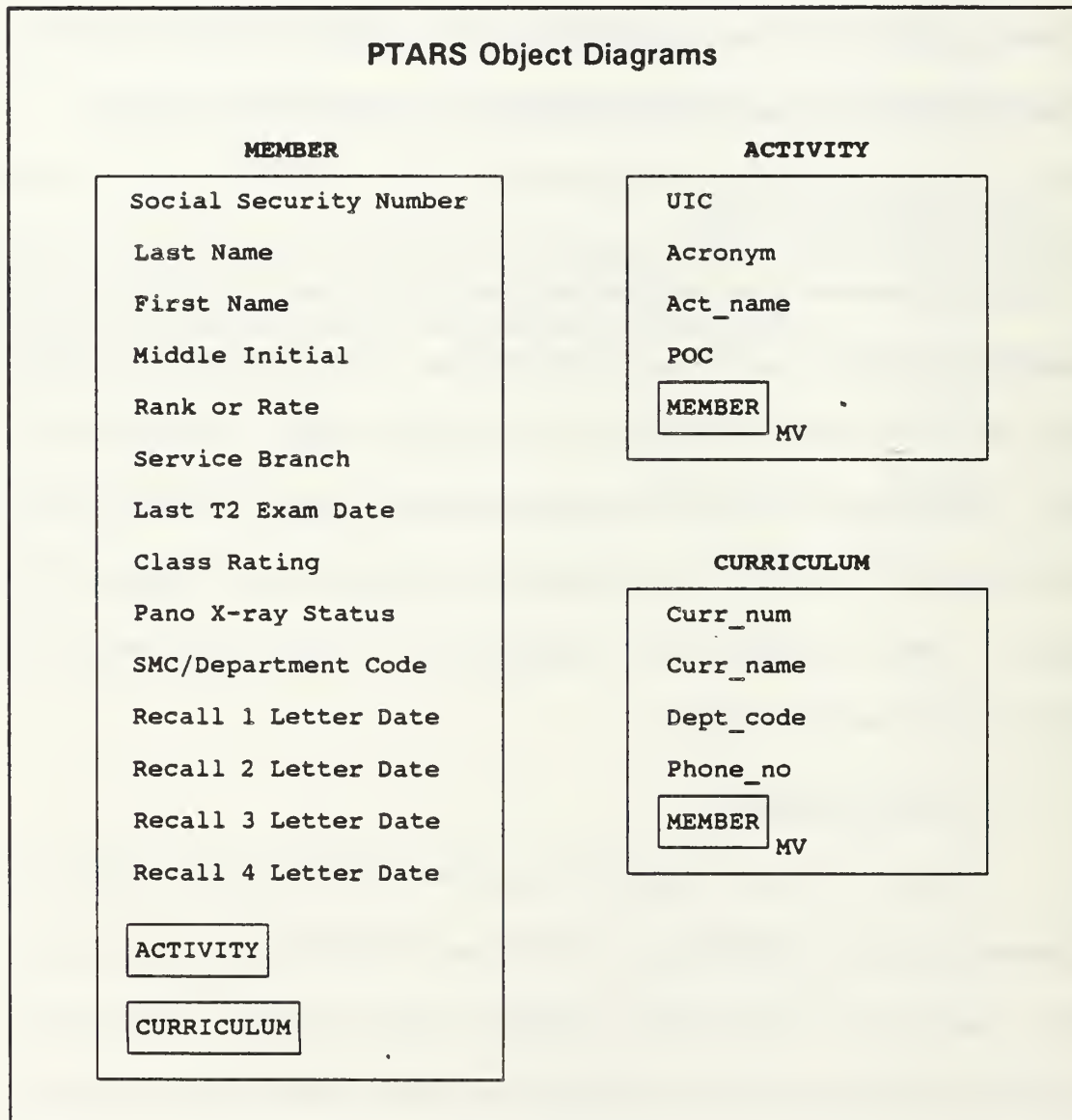


Figure 1. Object Diagrams

The ACTIVITY object represents each of the various commands served by BDCM. Note that the multi-valued MEMBER object is also a property of the ACTIVITY object. That is, a specific ACTIVITY can have multiple members.

The CURRICULUM object represents each of the many different curriculums offered at NPS. The MEMBER object is a multi-valued property of the CURRICULUM object; many students can belong to any given curriculum.

2. Domain Definition

The object diagrams were used to summarize knowledge of the objects and to present it to the users in an unambiguous fashion. Following user validation of the object representations, domain definitions were established. The domain of a property is the set of all possible values a property can have. Each domain definition contains a physical description of the type of data (e.g., numeric versus character) and any value constraints. Each definition also describes the function or purpose of the property. Refer to Appendix A for detailed object specifications, including object and domain definitions.

B. APPLICATION REQUIREMENTS

1. Processes

Building upon the data requirements discussed in the previous section, major processes within the patient tracking and recall process were identified through discussions with BDCM end-users. A level-1 data flow diagram (DFD), shown in Figure

2 below, was developed as a basis for validating analyst understanding of the processes with end-users.

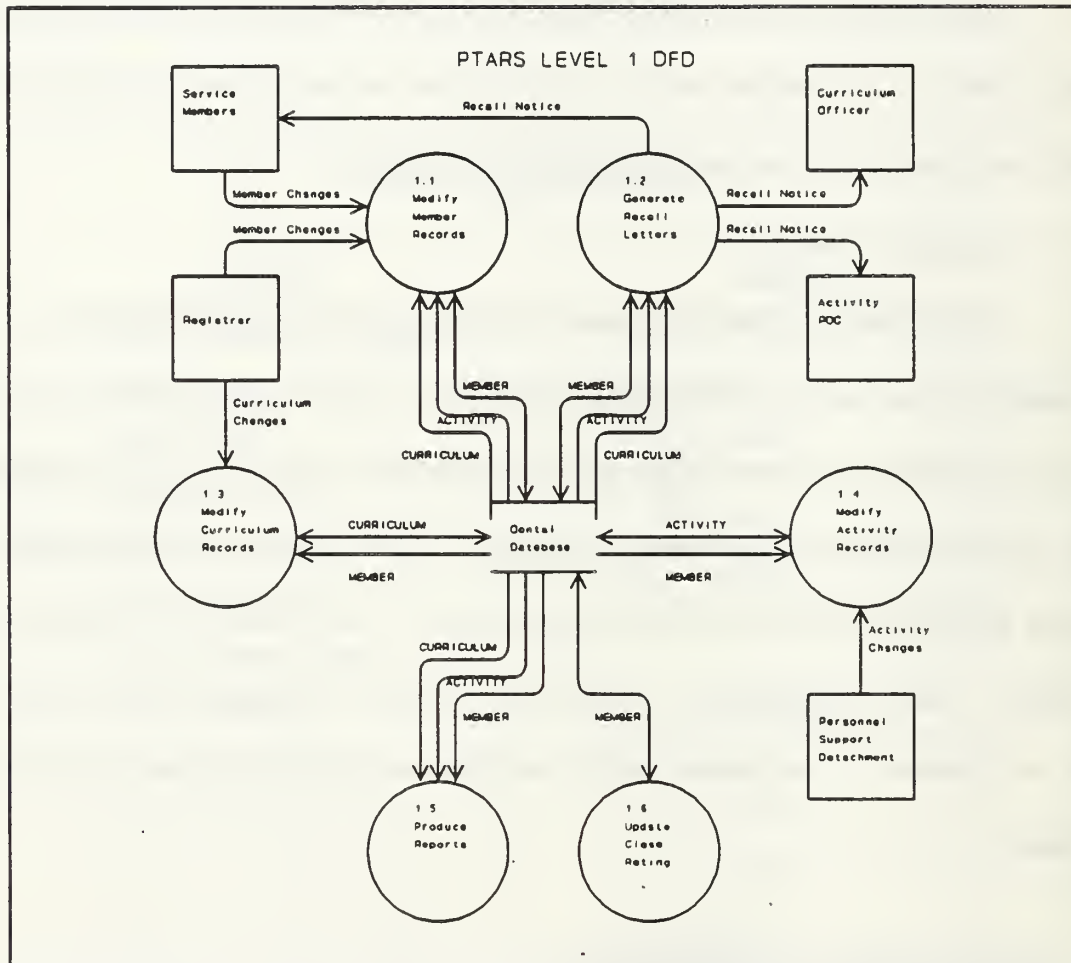


Figure 2. Level 1 Data Flow Diagram

Entities external to the system are shown in Figure 2 as square boxes and include Service Member, Registrar, Personnel Support Detachment (PSD), Curriculum Officer, and Activity Point of Contact. These entities are sources of data and/or recipients of system outputs (as indicated by the direction of the data flow arrows). The

numbered processes (denoted within the circles) summarize the operations involved in the overall patient tracking and recall process. Processes 1.1, 1.3, and 1.4 comprise the append, edit, and delete operations for the objects, MEMBER, CURRICULUM, and ACTIVITY. Process 1.2 involves the operations associated with generating and printing recall letters. An Operational Readiness report and various sorted rosters are produced in process 1.5. Member dental class is automatically updated to class 4 in process 1.6 for those individuals who have not had an annual examination within 12 months.

Following validation of the information presented by the level-1 DFD, a summary of system update, display, and control mechanisms was developed based on structured interviews with end-users. (See Appendix B.) During this process, information pertaining to each object was obtained that included inputs, outputs, processing notes, volume, and frequency. This information clarified what must be done within each object view.

Prototypes of forms, reports, recall letters, and menus were developed using Foxpro "power tools" (i.e., the Screen Builder and the Report Writer). These early prototypes clarified the expectations of end-users regarding the format of the user-interface and the display of information.

2. Operational and Administrative Requirements

System operational and administrative requirements were identified through discussions with BDCM staff. Operational requirements for the system are listed below:

- Single-user, PC-based application, operable on an "as needed" basis by the BDCM Administrative Petty Officer and/or the BDCM Receptionist

- Portable/re-installable to different, compatible PC
- Extensive "Help" available on-line
- Database backup/restore utilities
- System date and time change utilities
- System-access password protection; password change capability
- Database packing capability

Although it was agreed that program maintenance would not be possible with the compiled application, Foxpro 2.0 program code would be given to BDCM. Hence, should maintenance become critical at some point, modification of the application would be possible with the purchase of Foxpro 2.0 and the Foxpro 2.0 Distribution Kit. A User's Manual (see Appendix C) would be supplied to provide structured guidance for system use, data security and integrity, database backups and restorations, and system optimization.

3. Environmental Requirements

In an efficient system much of the member, activity, and curriculum data should be provided from a master database, shared with the Registrar and PSD. However, this is currently not possible since the data structure and hardware are not compatible. Until such time as the various NPS support entities/ADP-systems can communicate directly, it is incumbent upon the BDCM staff to take the initiative to obtain updated, hard-copy rosters from these two data sources as they become available.

III. SYSTEM DESIGN

In this chapter the two components of system design, logical database design and application design, are discussed. The objective of the design phase was to produce both the logical and physical details of the database and its application. Designing the logical database involved developing a "blueprint" of the database structure. From this blueprint a physical database was designed and the application was developed.

A. LOGICAL DATABASE DESIGN

1. Object to Relation Transformations

The design of the logical database was based on the relational database model [Ref. 2]. The objects MEMBER, ACTIVITY, and CURRICULUM, were transformed into a relational diagram. Figure 3, the relational diagram, shows the three relations that resulted: (1) the compound MEMBER object was transformed into the three relations MEMBER, ACTIVITY, and CURRICULUM; (2) the compound ACTIVITY object was transformed into the two relations MEMBER and ACTIVITY; and (3) the compound CURRICULUM object was transformed into the two relations MEMBER and CURRICULUM.

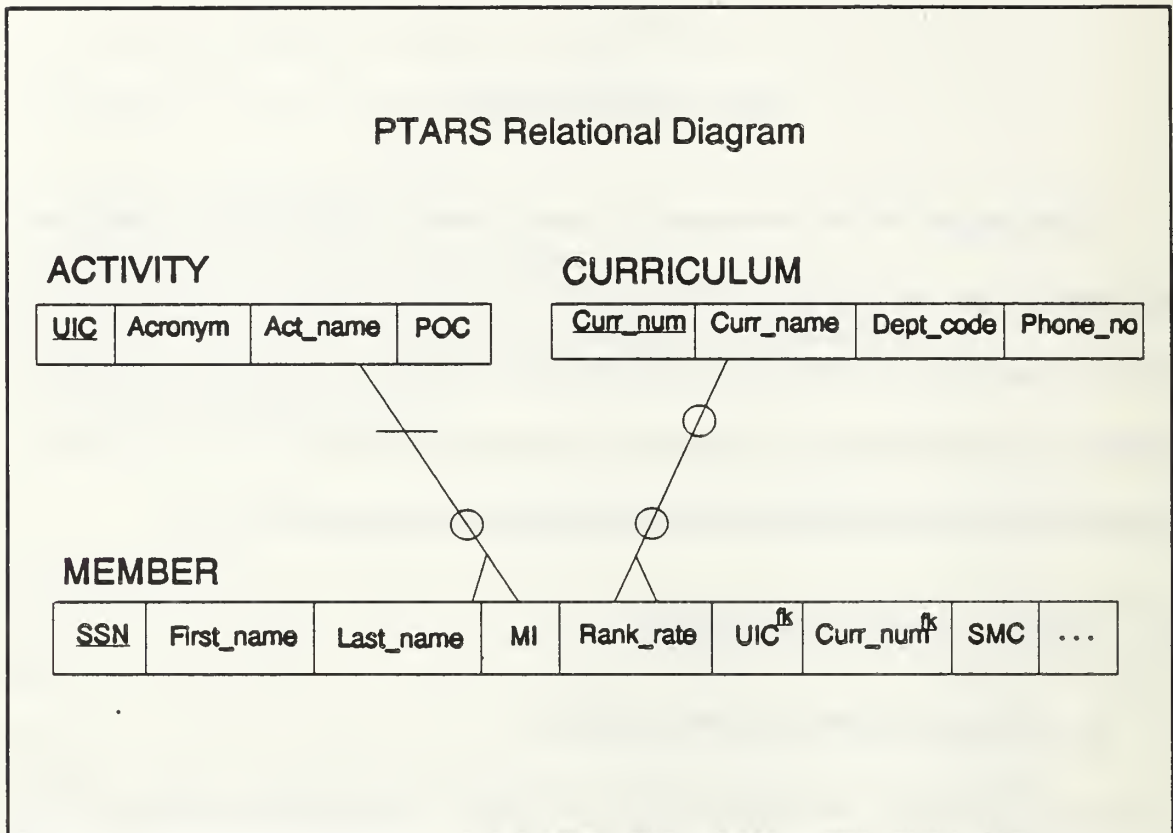


Figure 3. Relational Diagram

2. Relation Descriptions

Each of the three relations are reflections of the original objects with appropriate foreign keys included. Key data are denoted in Figure 3 by underlining. Foreign keys are denoted with the underlined superscript, ^{fk}. Summary descriptions of each of the relations are presented below. (Refer to Appendix D for detailed relation definitions.)

MEMBER

Number of attributes: 15

Key attributes: Social-Security-Number (SSN)

Foreign keys: Unit-Identification-Code (UIC)

Curriculum-Number

Relationships: ACTIVITY to MEMBER; 1:N; Mandatory:Optional
CURRICULUM to MEMBER; 1:N; Optional:Optional

ACTIVITY

Number of attributes: 4
Key attributes: UIC
Foreign keys: None
Relationships: ACTIVITY to MEMBER; 1:N; Mandatory:Optional

CURRICULUM

Number of attributes: 4
Key attributes: Curriculum-Number
Foreign keys: None
Relationships: CURRICULUM to MEMBER; 1:N; Mandatory:Optional

B. APPLICATION DESIGN

The application is the interface between the user and the database. It contains various control mechanisms to prevent direct access to the database and to maintain the integrity of the database. A menu hierarchy was used to aid and control user interaction with the system. The menu-driven approach was employed because it enables inexperienced end-users to access and use the full functionality of a system faster than with a command-driven system. The menu hierarchy depicted in Figure 4 was derived from user requirements. The Append, Edit/View, and Delete/View sub-menus apply to a selected object database. All user-selectable operations flowed from Main Menu selections. Figure 5 shows the final look of the Main Menu and depicts the generic structure of all menus. Figure 6 provides a view of the form for editing/viewing an existing member record. Although specific fields differ across the various forms in the application, the same form "template" is used throughout the application. Appendix C,

the User's Manual, presents comprehensive graphics of application menus, reports, forms, recall letters, and screens.

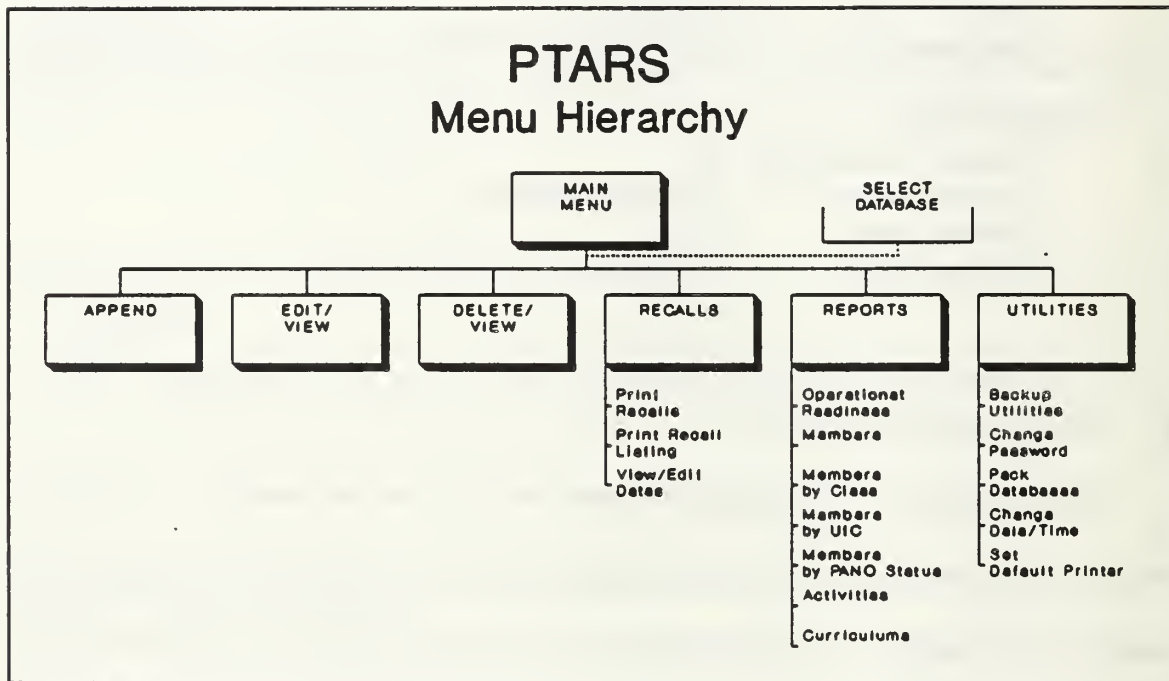


Figure 4. Menu Hierarchy

MEMBER ACTIVITY CURRICULUM DIRECTOR		01/28/92 12:00:00 am
P T A R S M A I N M E N U		
<p><F1> for help <Alt+F1> for functions</p>	<ul style="list-style-type: none"> 0. Quit 1. Append 2. Edit/view 3. Delete/view 4. Recalls ... 5. rePorts ... 6. Select database 7. Utilities ... 	
===== select : : =====		

Figure 5. Main Menu Screen

Record: 000013 <MEMBERS >		01/28/92 12:00:00 am
<p><F1> for Help Member's SSN 123-45-6789</p>		
Last Name Doherty	First Name Janet	M.I. I
Rank/Rate LT	Service Branch USN	Last T2 Exam 11/21/90 MM/DD/YY
Pano Status GRN		
UIC 01405	NPS Student Curriculum Number 360	SMC 1000
Dates of Previous Recall Letters Routed To Member		
Recall 1 11/21/91 MM/DD/YY	Recall 2 MM/DD/YY	Recall 3 MM/DD/YY
Recall 4 MM/DD/YY		
EDIT/VIEW: <E>dit <F>ind <G>oto <N>ext-record <P>rev-record <Return>		

Figure 6. MEMBER Edit/View Form

After establishing the menu hierarchy and obtaining user approval of report, form, recall letter, and screen prototypes, an integrated prototype of the application was developed. That is, a working model of the system was created but with incomplete

functionality [Ref. 3, 4]. End-user evaluations of the prototype's characteristics and operation were used to iteratively revise the model. This prototype was then expanded in functionality to become the final system. This approach was facilitated by Foxpro's project management capability for unifying and coordinating the separate elements of the application. Added advantage was obtained from the use of this approach in that end-users became intimately involved in the development process and actively influenced the look and functioning of the final system. Thus, by the time of implementation their expectations were satisfied and they were well-versed in the application's functioning.

Care was taken to establish consistency of function across modules with regard to form and menu design, messages, escape procedures, navigation keys, function-key use, and availability of on-line help. Moreover, as indicated in the object specifications (Appendix A), the range and format of data for most of the fields was carefully controlled.

IV. SYSTEM IMPLEMENTATION

System implementation was the final step of the development process. The primary objective was to build the fully functional physical application that satisfied the end-user. The physical database was constructed using a DBMS-specific methodology, Foxpro 2.0. It is compatible with the widely-used dBase DBMS language and has numerous language extensions. Moreover, as noted previously, the product provides a very efficient, windowed development environment that facilitates coding, compiling, running, and debugging from within an integrated interface.

During implementation, the prototype was expanded to include all modules fully integrated into an application with complete functionality. Appendix C, the User's Manual, provides documentation which details the final application's features and operations. Documented program code, procedure and token listings, and a token cross-reference listing are included in Appendix E.

Installation required converting the mainframe database and adding several data elements. Hence, the installation and transition to the new system took several days to complete. Primary user training was accomplished during the development process.

V. SUMMARY AND RECOMMENDATIONS

A. SUMMARY

The mainframe-based patient tracking and recall system was due for replacement. It was out-dated in its user interface, was unreliable to access, lacked adequate field validation checks, and required additional capabilities. The PTARS system designed and implemented during the course of this thesis addressed all of these deficiencies and included users actively in the development process. The system is user-friendly and includes all necessary functions internally to provide security, data integrity, and an intuitive operation.

B. RECOMMENDATIONS

During the development process much thought was given to anticipating the needs of end-users. On-line, context-sensitive help was provided for all operations and fields; and confirmations, messages, and prompts were built into all operations that affected the content of the database. Nevertheless, it is still incumbent upon the user to make choices and take actions to protect the data and maintain the quality of unrestricted character fields.

Data security will be only as good as the user's attention to it. The password must be protected, the system must not be left running unattended, and regular backups to floppy disk must be made and stored to safety. All of these activities are ultimately left

up to the discretion of the user. Proper training and careful reading of the User's Manual should enhance end-user adherence to recommended practice.

Finally, NRDC currently provides PC hardware and software support to branch clinics. Upon request, a PC technical expert will troubleshoot problems with BDCM computer resources. The necessity of PCs in the branch clinics is acknowledged and some standard software is provided for an integrated dental information system. Yet, clinics are not provided the resources to protect their systems. For example, no user training is conducted regarding routine machine or data maintenance or security. This could develop into a significant problem in the event of a large data loss. NRDC should consider providing all branch clinics with reasonably efficient backup software, disk maintenance and data recovery software utilities, and the training to use them effectively.

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APPENDIX A: OBJECT SPECIFICATIONS

Object Definitions

MEMBER OBJECT

<u>Descriptive name</u>	<u>Domain name</u>
Social Security Number	SSN
Last Name	Last_name
First Name	First_name
Middle Initial	MI
Rank or Rate	Rank_rate
Service Branch	Branch
Last T2 Exam	Last_T2
Class Rating	Class
Pano X-ray Status	Pano
SMC or Department Code	SMC
Recall Letter 1 Date	Recall_1
Recall Letter 2 Date	Recall_2
Recall Letter 3 Date	Recall_3
Recall Letter 4 Date	Recall_4
ACTIVITY; ACTIVITY object	
CURRICULUM; CURRICULUM object	

ACTIVITY OBJECT

<u>Descriptive name</u>	<u>Domain name</u>
Unit Identification Code	UIC
Unit Acronym	Acronym
Activity Name	Act_name
Point-of-Contact	POC
MEMBER; MEMBER object; MV	

CURRICULUM OBJECT

<u>Descriptive name</u>	<u>Domain name</u>
Curriculum Number	Curr_num
Curriculum Name	Curr_name
Department Code	Dept_code
Phone Number	Phone_no
MEMBER; MEMBER object; MV	

Domain Definitions

Acronym:

Character (11)
Abbreviated activity name

Act_name:

Character (47)
Official abbreviated name of an NPS tenant command served by BDCM

Branch:

Character (4)
Abbreviation for member's service branch

Class:

Numeric (1), range 1-4
Class rating assigned by dentist to each member

Curr_name:

Character (46)
NPS curriculum name

Curr_num:

Character (3)
Unique NPS curriculum number code

Dept_code:

Character (2)
Curriculum office NPS department code

First_name:

Character (15)
Member's first name

Last_name:

Character (23)
Member's last name

Last_T2:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year
Last T2 exam date

MI:

Character (1)
Member's middle initial

Pano:

Character (3)
Member's pano x-ray status

Rank_rate:

Character (5)

Member's rank or rate

Recall_1:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year

Recall letter 1 date

Recall_2:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year

Recall letter 2 date

Recall_3:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year

Recall letter 3 date

Recall_4:

Date (8); Mask MM/DD/YY, where MM is month, DD is day, YY is year

Recall letter 4 date

SMC:

Character (4)

Member's student mail center number or staff department mail code

SSN:

Character (11); Mask NNN-NN-NNNN, where N are any digits

Unique member Social Security Number

UIC:

Character (6)

Unique Unit Identification Code of NPS tenant command

APPENDIX B: UPDATE, DISPLAY, AND CONTROL MECHANISMS

I. Update Mechanisms

A. Append/Edit MEMBER data

1. Inputs

- Initial member data received at physical check-in of member records to BDCM
- Member change data received on roster from PSD
- Member change data received on roster from Registrar
- MEMBER object instance from database
- ACTIVITY object instance from database
- CURRICULUM object instance from database
- System-date and time

2. Outputs

- New or modified MEMBER object instance in database
- Confirmation message on screen

3. Processing notes

- This function used for both new and current members
- All initial member data manually entered after review of member's dental record
- Student SMC number may not be available initially

4. Volume

- 225 Jun; 75 Feb/Jul; 250 Mar/Sep/Dec
- Seven per week on average after quarter start
- 275 edits per week on average

5. Frequency

- Six times per year for large batch; otherwise daily

B. Delete MEMBER data

1. Inputs

- Member takes physical custody of dental records upon detachment
- MEMBER objects in database

2. Outputs

- Confirmation notice on screen

3. Processing notes

- Backups of MEMBER data should be made prior to processing a batch of deletions

4. Volume

- 250 at end of each academic quarter
- Seven per week on average after quarter end

5. Frequency

- Four times per year for large batch; otherwise daily

C. Append/Edit ACTIVITY data

1. Inputs

- Activity data change from Personnel Support Detachment (PSD)
- ACTIVITY object instance from database

2. Outputs

- New or modified ACTIVITY object instance in database
- Confirmation message on screen

3. Processing notes

- This function will be seldom used since it will be triggered by the addition or modification of a generally stable client organization
- This function used for both new and current activities
- 4. Volume
 - Variable, approximately one instance every two years on the average
- 5. Frequency
 - Variable, approximately once every two years
- D. Delete ACTIVITY data
 1. Inputs
 - Activity data change from Personnel Support Detachment (PSD)
 - ACTIVITY object instance from database
 2. Outputs
 - Confirmation notice on screen
 3. Processing notes
 - This function will be seldom used since it will be triggered by the elimination of a generally stable client organization
 - Backup of ACTIVITY data should be made prior to deletion
 4. Volume
 - Variable, approximately one instance every four years on the average
 5. Frequency
 - Variable, approximately once every four years
- E. Append/Edit CURRICULUM data
 1. Inputs
 - Curriculum data change from Registrar
 - CURRICULUM object instance from database
 2. Outputs
 - New or modified CURRICULUM object instance
 - Confirmation message on screen
 3. Processing notes
 - This function will be seldom used since it will be triggered by the addition or modification of generally stable curriculums
 - This function used for both new and current curriculums
 4. Volume
 - Variable, approximately two instances per year on the average
 5. Frequency
 - Variable, approximately twice per year prior to new student class
- F. Delete CURRICULUM data
 1. Inputs
 - Curriculum data change from Registrar
 - CURRICULUM object instance from database
 2. Outputs
 - Confirmation message on screen
 3. Processing notes
 - This function will be seldom used since it will be triggered by the elimination of a generally stable curriculum
 - Backup of curriculum data should be made prior to deletion
 4. Volume
 - Variable, approximately one instance every five years on the average
 5. Frequency
 - Variable, approximately once every five years

II. Display Mechanisms

A. Query on MEMBER

1. Output description
 - Form showing all data for a member to screen
2. Source data
 - MEMBER object
 - Member SSN or name keyed by user
3. Processing notes
 - Used by Administrative Petty Officer or Receptionist
4. Volume
 - Five per week
5. Frequency
 - Daily

B. Recall letter 1

1. Output description
 - Memorandum mailed to member
 - New or modified MEMBER object instance in database
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user. It creates recall letter one for all members whose last T2 exam was more than 10 months prior to the system-date and for whom recall letter one was not previously produced
 - This process inserts system-date as Recall-Ltr1-Date when conditions above exist
4. Volume
 - 160 monthly
5. Frequency
 - End of every month

C. Recall letter 2

1. Output description
 - Memorandum mailed to member
 - New or modified MEMBER object instance in database
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user. It creates recall letter two for all members whose last T2 exam was more than 11 months prior to the system-date, for whom recall letter one was produced, and for whom recall letter two was not previously produced
 - This process inserts system-date as Recall-Ltr2-Date when conditions above exist
4. Volume
 - 100 monthly
5. Frequency
 - End of every month

D. Recall letter 3

1. Output description
 - Letter mailed to member
 - New or modified MEMBER object instance in database

2. Source data
 - MEMBER object
 - System-date
 3. Processing notes
 - This process is initiated from a menu by the user. It produces recall letter three for all members whose last T2 exam was more than 12 months prior to the system-date, for whom recall letter two was produced, and for whom recall letter three was not previously produced
 - This process inserts system-date as Recall-Ltr2-Date when conditions above exist
 4. Volume
 - 30 monthly
 5. Frequency
 - End of every month
- E. Recall letter 4
1. Output description
 - Letter mailed to Curriculum Officer for student members and Activity POC for all other members
 - New or modified MEMBER object instance in database
 2. Source data
 - MEMBER object
 - ACTIVITY object
 - CURRICULUM object
 - System-date
 3. Processing notes
 - This process is initiated from a menu by the user. It produces recall letter four for all members whose last T2 exam was more than 13 months prior to the system-date, for whom recall letter three was produced, and for whom recall letter four was not previously produced
 - This process inserts system-date as Recall-Ltr4-Date when conditions above exist
 - Student members uniquely belong to UIC 31405
 4. Volume
 - 3 monthly
 5. Frequency
 - End of every month
- F. Operational Readiness Report
1. Output description
 - Screen display of summary count and percent of patient load for all members by class
 - Screen display of summary count and percent of all patients in Pano x-ray status categories
 2. Source data
 - MEMBER object
 - System-date
 3. Processing notes
 - This process is initiated from a menu by the user. It creates a summary report of the number and percentage of all members in each of the four different dental classes. The report can be optionally printed.
 4. Volume
 - 1 monthly
 5. Frequency
 - End of every month

G. Member Roster

1. Output description
 - Printed roster of all members sorted alphabetically or by SSN
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency
 - End of every month

H. Member Roster by Class

1. Output description
 - Printed roster of members sorted alphabetically or by SSN; available for all or for specified class
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency
 - End of every month

I. Member Roster by UIC

1. Output description
 - Printed roster of all members sorted alphabetically or by SSN
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency
 - End of every month

J. Member Roster by Pano X-ray status

1. Output description
 - Printed roster of members sorted alphabetically or by SSN; available for all members or for specified Pano status
2. Source data
 - MEMBER object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency

- End of every month

K. Activities Listing

1. Output description
 - Printed roster of Activities sorted by UIC
2. Source data
 - ACTIVITY object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency
 - End of every month

L. Curriculums Listing

1. Output description
 - Printed roster of Curriculums sorted by curriculum number
2. Source data
 - CURRICULUM object
 - System-date
3. Processing notes
 - This process is initiated from a menu by the user.
4. Volume
 - 1 monthly
5. Frequency
 - End of every month

III. Control Mechanisms

- A. Access to the system is protected by a password known only by the Administrative Petty Officer and the Receptionist
- B. The system is limited to use by one person at a time.
- C. Monthly validations of various member data are accomplished using rosters obtained from PSD and the Registrar

APPENDIX C: USER'S MANUAL

NPS DENTAL CLINIC PATIENT TRACKING & RECALL SYSTEM



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Introduction

Welcome to the Naval Postgraduate School Dental Clinic (NPSDC) Patient Tracking and Recall System (PTARS). This database application was developed to provide an in-house, PC-based capability for NPSDC to maintain the patient data necessary to track and recall patients for annual exams and to produce operational readiness statistics. The system provides fast, dependable access to member records and automates the recall process.

PTARS was designed based on extensive interviews with the NPSDC staff to identify clinic requirements. Prototypes of the system were iteratively developed and demonstrated to ensure that clinic end-users were fully satisfied with the final system specifications. A primary design objective was to develop an application that was very user-friendly. Hence, you will be able to use the system productively with only a minimum amount of familiarization time. Please take a few minutes now to review this User's Manual.

Features overview

PTARS employs four database files that are directly accessible to user modification: MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, and DIRECTOR.DBF. MEMBERS.DBF contains the information pertinent to each patient. The files ACTIVITY.DBF and CURRICUL.DBF are used for locating patients and for printing recall letter addresses. ACTIVITY.DBF contains information specific to each UIC served by NPSDC and CURRICUL.DBF contains information specific to each NPS student curriculum. DIRECTOR.DBF contains the name of the current NPSDC Director for placement into the signature line of recall letters.

The application provides a series of simple menus and sub-menus from which to choose its various options. You will be able to view, append, update, and delete Member, Activity, Curriculum, and Director data using screen forms with built-in error-checking routines for each action or data entry. You will also be able to print special reports, sorted database listings, and recall letters. Additional features include but are not limited to:

- Password controlled access to PTARS; changeable password
- Automatic updating of member treatment class status

- Context-sensitive help
- System information display
- Continuous date and time display
- Automatic determination of appropriate recall letters to print
- Backup database(s) to hard disk or floppy disk; restore backup(s)
- Format floppy disk from within application
- List files on hard disk or floppy disk
- Automatic reminders for database backup (if more than one month since last backup) and database pack (if more than 10% of records marked for deletion)

Typographical conventions

The following typographical conventions are used in this manual:

Input Anything that you type is in the Courier typeface, for example,
a:\setup <Enter>

Keys Keys to be pressed are represented like this:
<Esc> <Enter> <F1> {C}

Press both keys simultaneously when a "+" symbol is present, as in:
<Alt+F1>

Direction Cursor movement keys are indicated as:
<PgUp> <PgDn> <Arrows>



Getting started

This chapter contains all the information you need to install and run PTARS. It also discusses the various settings that you can change.

It contains the following sections:

- System requirements
- Installation
- Starting PTARS
- Creating a batch file

System requirements

PTARS requires the following hardware and software:

- An IBM compatible computer with at least 512K of random access memory (RAM) (640K of RAM strongly recommended)
- One floppy disk and one hard disk drive (with at least 3 megabytes of space available)
- Version 2.0 or later of DOS
- A CONFIG.SYS file in your root directory with a Files=25 (or greater) statement
- An EGA or VGA video adapter
- An Epson E/F/J/RX/LQ compatible or IBM Proprinter compatible dot-matrix printer

Additional requirements:

- To take advantage of Expanded memory support, you need an expanded memory card that is hardware and software compatible with the Lotus-Intel-Microsoft standard 4.0 or later (LIM 4.0 EMS). If you have an Intel 80386 or 80486 processor you can also use extended memory and a software expanded memory emulator program. PTARS can use 64K

of expanded memory as additional general purpose memory and any remaining expanded memory to speed up file I/O.

- If expanded memory is not available but the computer has extended memory, PTARS can be configured during installation to use 512K of the available extended memory for a disk cache to speed up file I/O.
- Double-copy paper to automatically make copies of recall letters. Since a copy of Recall 3 is identified as an enclosure to Recall 4, a copy of Recall 3 should be available before routing Recall 4. An alternative to double-copy paper would be making a copy of all Recall 3 letters after printing; then filing them in the event a Recall 4 was necessary for the same individual(s).

Installation

Installation overview

You have been provided with four numbered floppy disks. Disks 1 to 3 contain the files necessary to install and run PTARS. Disk 4 contains the initial database files that were current at the time of program delivery (i.e., MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, and DIRECTOR.DBF). There are two steps to installing PTARS:

- **Make a backup and install the program.** Before you do anything else, copy the original disks and store them in a safe place. Then, use your copies of the original disks and run the Setup program to install PTARS on your hard disk.
- **Choose the default printer.** Before you print for the first time, you should select the default printer emulation from the Utilities Menu.

Installing PTARS

Refer to your computer's documentation (or ask your local computer guru) to determine whether your computer has expanded memory, disk caching hardware or software, and/or extended memory. You will be queried during the installation process regarding your computer's configuration. Note that you need at least 3 megabytes of available hard disk space before you begin.

One cautionary note before beginning your installation. PTARS was designed to run using only one computer at a time. Although in the future it may be tempting to install PTARS on a second computer, **avoid installing PTARS on more than one computer.** Because the separate installations can not communicate, there is no built-in, guaranteed way for the separate databases to maintain the same up-to-date data. Although you could

theoretically transfer data using floppy disks, almost assuredly over time some data would exist in one machine but not the other, and vice-versa.

The steps for installing PTARS are as follows:

1. Insert the PTARS disk #1 in drive A.
2. At the DOS prompt, type `a:\setup`. The Setup program will start.
3. When prompted by Setup, specify the disk where you want to install PTARS (e.g., c). Setup creates the subdirectory "`\PTARS`" on the hard disk specified and copies the program files and initial database files to it. Setup prompts you to insert each disk when necessary.
4. After copying, assembling, and un-compressing all the files from the installation disks, Setup queries whether your computer has expanded memory and/or a disk cache. Respond y or n, as appropriate. If you respond negatively, Setup queries whether you have extended memory. Again, respond as appropriate. This process determines how PTARS is configured for start-up.
5. When the installation is complete, Setup presents a screen with installation notes. Read the notes. Setup then queries whether you want to start PTARS. If you respond affirmatively, PTARS loads immediately.
6. Before printing from PTARS for the first time, select the default printer from the Utilities Menu. Refer to your printer's documentation to determine which emulation (Epson E/F/J/RX/LQ or IBM Proprinter) your printer uses. The default printer emulation is initially Epson.
7. Align the paper in your printer. Test the margin adjustments of your paper by printing the Operational Readiness Report from the Reports Menu. The top of your paper should be set in your printer so that one blank line exists at the top of the printed report. Likewise, the paper should be set so that one blank space exists to the left of the header statement "FOR OFFICIAL USE ONLY". If your paper is adjusted in the printer to satisfy these conditions, all printing from PTARS will be formatted properly.

Re-installing PTARS

There are two instances when you may want to re-install PTARS: 1) when there is some problem with any of the program files or 2) the computer has been modified with regard to expanded memory, a disk cache, or extended memory.

The re-install process is exactly the same as the initial installation with two exceptions. Setup attempts to determine if PTARS has been installed previously. If Setup detects that this is a re-installation you will be presented with a listing of existing database files in the "\PTARS" subdirectory and a re-installation note on screen. You can elect to continue or quit the re-installation at this time. If you elect to continue, you will be queried regarding which, if any, of the initial database files you may want to re-install. Note that if you have been using PTARS for any period of time you will probably elect not to re-install any of the initial database files. This is because they will be out of date. Use the "Restore backup(s)" option in the Backup Utilities Menu to restore your most recent data from floppy disk, if necessary.

Starting PTARS

If necessary, change to the "\PTARS" subdirectory on the drive where you installed PTARS (e.g., at the DOS prompt, type `cd\ptars`). Then type `ptars` and press <Enter>. A logo screen will appear and pause briefly. (You can eliminate the pause by pressing any key during the logo display.) Following the pause, the PTARS Access Screen appears and you are requested to enter the password. The initial password to use is "zyxabc". You will be given up to three attempts to enter the correct password. After a third failure, PTARS shuts down.

After correctly entering the password, you will be queried whether the system date and time are correct. If you respond negatively, you are prompted to enter the correct date and/or time according to the format displayed.

Updating member CLASS

When the system date and time are correct, PTARS updates each member's dental CLASS rating. CLASS ratings of "1", "2", or "3" are assigned to members by an examining dentist. A CLASS rating of "4" indicates simply that the member is due for his/her mandatory annual dental examination. PTARS scans each record in the MEMBERS.DBF database file and checks to see if the LAST_T2 date is more than 12 months prior to the current system date. If so, it replaces the existing CLASS rating with "4". After updating member CLASS, PTARS displays the Main Menu.

Security

It is *strongly* recommended that the default password be changed after installing the PTARS program. Your data is extremely important. Inadvertent or deliberate tampering with your data by an unauthorized person can only be prevented by taking security precautions (*and* taking them seriously). In addition to keeping a secure password, it is very important that you do not leave PTARS running unattended. The temptation to do

so, however, will be great. Making regular backups of your data to floppy disk and putting them in a safe place is probably the best way to ensure against loss of data due to any cause.

Creating a start-up batch file

A DOS batch file can be created that will enable you to start PTARS at any time regardless of what directory you may currently be in, without having to type additional DOS commands. Use a text editor (or a word processor mode that does not insert hidden formatting codes) to create a batch file like the example below. The example batch file assumes that you have installed PTARS to the C drive.

```
C:
CD\PTARS
PTARS
```

When the batch file is complete, name it "PTARS.BAT" and place it in your root directory or any directory that is in your DOS path. Henceforth, simply type PTARS to load the PTARS program from any location. See any DOS reference for terminology assistance.



Getting around

This chapter contains the information you need to navigate the menus, forms, and fields of PTARS. It covers:

- Navigation/Action keys
- Function keys
- Using on-line Help
- Menu overview
- Main menu
- Exiting PTARS

Navigation/Action keys

Each PTARS screen shows the available commands or options. The following keys let you move around a screen, between or within fields, or perform various generic actions:

<u>Press:</u>	<u>To:</u>
<Arrows>	move up or down one line; move left or right one character or screen
<PgUp>/<PgDn>	display previous or next screen of a multiple records screen
<Home>	move to the start of a multiple records screen or input field
<End>	move to the end of a multiple records screen or input field
<Backspace>	delete character to left; move back one input field
<Return>	accept an entry; move to next field
<Insert>	toggle insert/typeover mode
	delete a character or record
<Esc>	cancel the current task

Function keys

Function keys <F1> through <F4> are assigned specific actions as described below. Pressing <Alt+F1> (pressing both keys simultaneously) at any time presents a popup reminder list of the functions available. Functions are activated by pressing the assigned

function key or selecting the function from the popup list. Functions are available at all times, regardless of the current activity. The functions available are:

- Help <F1>** Context-sensitive help window. See the next section, "Using on-line Help".
- Calendar <F2>** Pops-up a monthly Calendar display. It shows the current month in row and column form with the current day highlighted. You can move forward or backward in months by pressing <PgUp> or <PgDn>, and in years by pressing <Ctrl-PgUp> or <Ctrl-PgDn>, respectively. To get back to the current date, press {T}. As with almost all operations in PTARS, press <Esc> to exit.
- Poptris <F3>** A Tetris-like diversion. The object is to fill the rectangular field with the falling objects from the bottom up without leaving any open spaces. Use the numeric keypad arrows to position falling objects within the field. Pressing the number 5 key causes the shape of the falling object to change. It can be pressed repeatedly to cycle the shape of the falling object. Pressing the ↓ arrow key causes the falling object to land immediately, hence, speeding up the activity. Additional commands/functions are displayed on-screen. Poptris code has been included by permission of Gerald F. Garcia.
- About PTARS <F4>** A window containing system environment information. It includes information on the operating system, computer hardware, RAM, and disk space.

Using on-line Help

On-line Help is available at all times by pressing <F1>. Help is "context-sensitive" since the Help Topic details initially displayed apply to the current PTARS screen. When the † symbol is present in the topic box, you can scroll down or up through the Help window to view additional text using the ↓ or ↑ arrow keys.

As shown in Figure 1, the Help window consists of two panels—one lists Help Topics and the other displays details about each Topic. At the bottom of the Topics list all fields in the various databases are identified with a " ~ " prefix and are defined. Commands available in Help are described below:

- « Topics » This provides a list of Topics available in the Help system. To select a Topic you can: 1) use the arrow keys to scroll through the Topics

to find the one you want or 2) type a letter or series of letters to select the first Topic beginning with those letter(s). To see details about a Topic, select the Topic and press <Return>.

- <Next> This selects Help details for the next Topic in the help file list.
- <Previous> This selects Help details for the prior Topic in the help file list.
- <Look Up> Enables you to find the closest Topic match to a word that you highlight within Help details. When you highlight a word in the Help text, the <Look up> function becomes available. You highlight a word by placing the cursor at the first letter in a word using the ← and → arrow keys. Then press <Shift+→> to highlight the word.
- See Also This lists Help Topics that may be of interest related to the current Topic.
- <Esc> Exits Help.

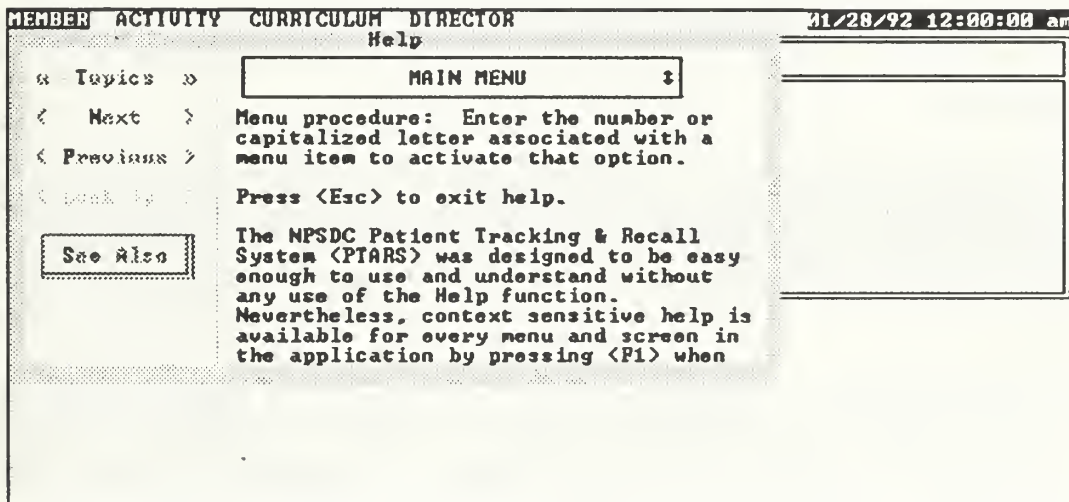


Figure 1. Help window appearing over Main Menu.

Menus overview

PTARS is a "menu-driven" system. All operations are activated by selecting options from full-screen menus, from sub-menus located at the bottom of the screen, or from pop-up menus. An option can be selected on all menus by pressing the highlighted (and capitalized) letter associated with the option. On full-screen menus the number of the menu option will also activate the option. On popup menus you can also scroll to the

desired option and press <Enter> to activate the option. Figure 2 below provides a graphical view of the major menu operations within PTARS.

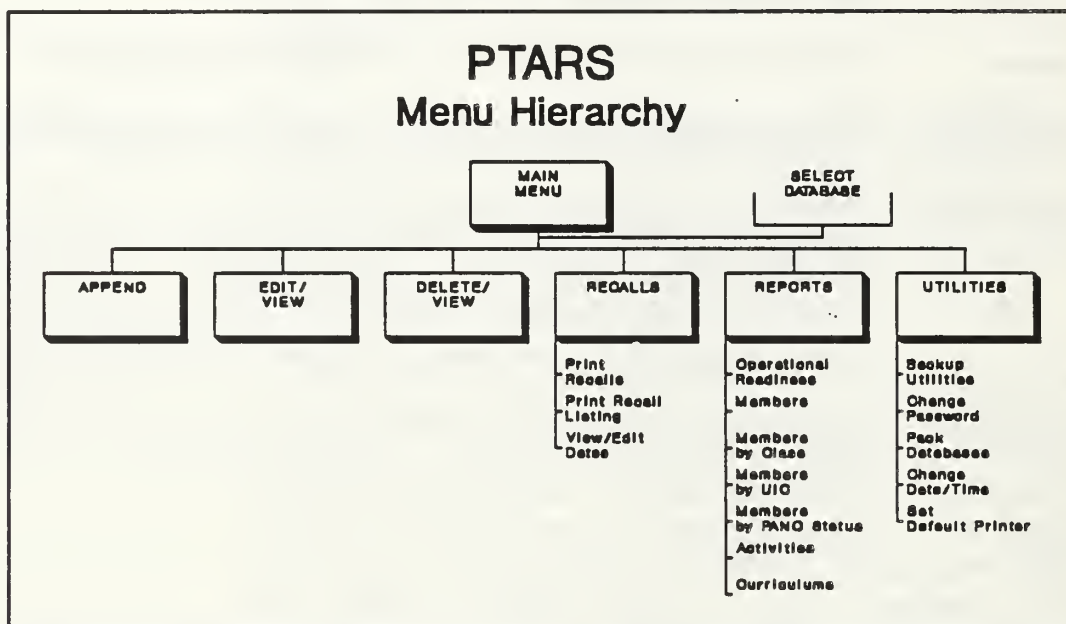


Figure 2. PTARS menu hierarchy.

Main Menu

After updating member CLASS, PTARS displays the Main Menu, as shown in Figure 3 on the next page. Each screen in PTARS continuously displays the system date and time in the upper right corner.

Selecting a database

In the upper left corner of the Main Menu the four databases of interest are identified. The active database is highlighted and blinking. By default, Members is the initially active database. The Main Menu options "Append", "Edit/view", and "Delete/view" apply only to the active database. A different database can be made active by choosing the option, "Select database", and then selecting the desired database from the popup selection list.

Exiting PTARS is discussed in the following sub-section. The remaining Main Menu options are covered in detail in subsequent chapters.

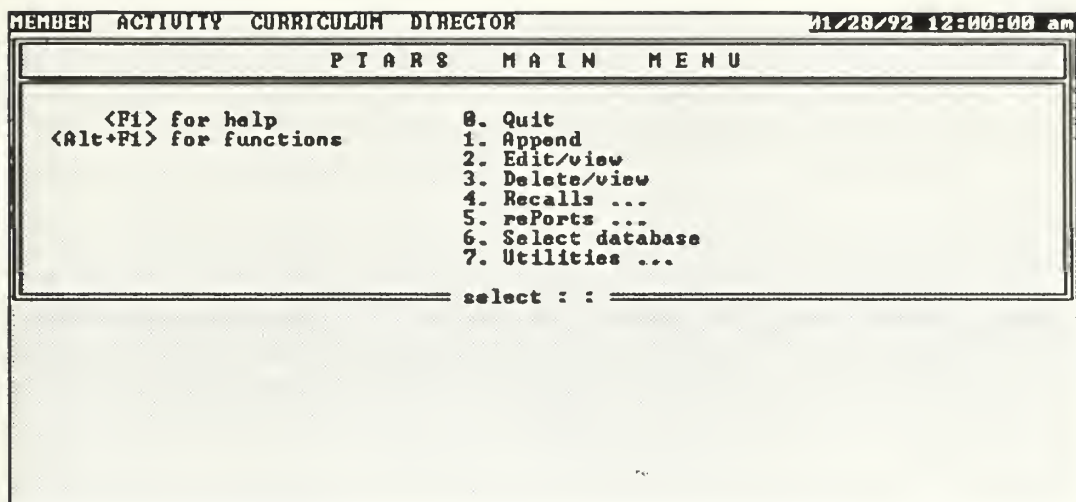


Figure 3. PTARS Main Menu.

Exiting PTARS

It is very important that you exit (quit) PTARS using the Main Menu "Quit" option. If you reboot the computer with <Ctrl+Alt+Del> or shut the power off without first quitting properly, any databases which are in use at the time are vulnerable to damage. Hence, it is essential that you exit only by using the Main Menu "Quit" option.

When quitting, several things happen before the system shuts down. First, PTARS checks to see if it has been more than one month since MEMBERS.DBF has been backed-up to a floppy disk. If so, a reminder message pops-up on screen and you are given the option to perform a backup. If you choose to perform a backup, PTARS switches to the Backup Utilities Menu where you can perform your backup operations and quit when you are finished.

Next, PTARS checks to see if more than 10% of the records in MEMBERS.DBF have been marked for deletion. If so, a message pops-up and you are queried whether you want to "pack" the database. See Chapter 6 for details on packing the database.

Finally, before shutting down, PTARS queries whether you want to back-up the databases to the hard disk. This allows you to save a second copy of your session's work on the hard disk. See Chapter 6 for further coverage of backing-up.



Database updating

This chapter contains the information necessary for updating the databases by appending, editing, or deleting records. Several example screens will be shown to preview the look of PTARS when working with its various modes.

Appending Records

Select the "Append" option from the Main Menu to append records. Appending records involves adding new records to a database. New records can be appended to MEMBERS.DBF, ACTIVITY.DBF, and CURRICUL.DBF. Unlike the foregoing three databases, DIRECTOR.DBF contains only one record. This record contains the name of the current clinic director and must always be present. Hence, it can only be edited.

As discussed in Chapter 2, PTARS starts by default with MEMBERS.DBF as the active database. You can select a different database from the Main Menu option "Select Database". To append records, press {A} from the Main Menu. A blank form will appear, ready to receive new data. You can abort from appending by pressing <Esc> and the record will not be saved.

When appending a record almost all fields require an entry. If a field is left blank and <Enter> is pressed, either a warning will appear stating that an entry is required or a popup list of valid field entries will appear. When a popup list appears, scroll to the desired field entry and press <Enter> to insert the entry into the form. Figure 4 shows the Append data entry form for Members.

If the member is an NPS student (i.e., UIC = "31405"), a field for Curriculum Number and SMC (Student Mail Center number) will appear following UIC. Alternatively, if the member is a non-student, a field for Activity Department Code will appear. Enter data into these fields as appropriate.

As a reminder, if you have any doubts regarding the contents of a certain field, be sure to utilize the Help function. Each field in all the databases is described in the Topics section of Help. Field names are prefixed with the "~" symbol and are located at the bottom of the scrollable Help Topics list.

Record: 001801		<MEMBERS>		*BLANK*		01/28/92 12:00:00 am	
<F1> for Help Member's SSN <input type="text"/>							
Last Name <input type="text"/>		First Name <input type="text"/>		M.I. <input type="text"/>			
Rank/Rate <input type="text"/>		Service Branch <input type="text"/>		Last T2 Exam <input type="text"/>		Class <input type="text"/>	
Pano Status <input type="text"/>				MM/DD/YY			
UIC <input type="text"/>							
APPEND: Press <Esc> to abort							

Figure 4. Append record form for Members in append mode.

After completing the data entry for a new record or after aborting an append, a sub-menu will appear at the bottom of the screen with several options:

<Return>:add-another {E}dit {F}inished

Pressing <Return> brings up a blank form for appending another new record. Pressing {E}dit allows editing of the currently displayed record. Selecting {F}inished appends the record (if completely entered and not marked for deletion) and returns you to the Main Menu. Pressing toggles between deleting and saving the current record. For example, assume you discover an error in a record that you have just entered and you want to delete it so that you can get the correct info later and re-enter it. Press to delete it. This allows you to then press <Enter> to keep entering new records without saving the erroneous one. When a record is "Deleted" a status indicator at the top of the screen says " *Deleted* ". In the next section, forms for editing each of the databases will be displayed. The forms look very similar to the forms for appending data.

Editing/viewing records

The "Edit/view" option of the Main Menu allows you to edit records in the active database. Editing is performed with one record displayed at a time. This option also provides a means to view all the data in a record of the active database on a single screen.

As can be seen in Figure 5, the Edit/view form for Members is very similar to the Append form for Members. The difference is that the sub-menu of options available is more extensive and that additional information is shown on the form. In the lower

portion of the Edit Members form the dates of recall letters previously printed to the Member are displayed. This information can not be edited from the Edit/view screen but is for viewing only. Editing of recall dates will be discussed in Chapter 4.

Record: 000013		<MEMBERS>		11/28/92 12:00:00 am																	
<F1> for Help																					
Member's SSN 123-45-6789																					
Last Name Doherty		First Name Janet		M.I. 1																	
Rank/Rate 11	Service Branch 15N	Last T2 Exam 11/21/90		Class 3																	
Pano Status GRN		MM/DD/YY																			
UIC 01405		NPS Student Curriculum Number 0160		SMC 1000																	
<table border="1"> <tr> <th colspan="4">Dates of Previous Recall Letters Routed To Member</th> </tr> <tr> <td>Recall 1</td> <td>Recall 2</td> <td>Recall 3</td> <td>Recall 4</td> </tr> <tr> <td>11/21/91</td> <td>MM/DD/YY</td> <td>MM/DD/YY</td> <td>MM/DD/YY</td> </tr> <tr> <td>MM/DD/YY</td> <td></td> <td></td> <td></td> </tr> </table>						Dates of Previous Recall Letters Routed To Member				Recall 1	Recall 2	Recall 3	Recall 4	11/21/91	MM/DD/YY	MM/DD/YY	MM/DD/YY	MM/DD/YY			
Dates of Previous Recall Letters Routed To Member																					
Recall 1	Recall 2	Recall 3	Recall 4																		
11/21/91	MM/DD/YY	MM/DD/YY	MM/DD/YY																		
MM/DD/YY																					
EDIT/VIEW: <E>dit <F>ind <G>oto <N>ext-record <P>rev-record <Return>																					

Figure 5. Edit/view form for Members.

The actions of each of the Edit/view sub-menu commands are as follows:

- {E}dit** {E}dit returns the cursor to the record displayed for further changes; the sub-menu options are not available. Entry of data in edit mode is the same as when appending a new record. Pressing <Esc> when in edit mode aborts the edit and the original data is displayed.
- {F}ind** When editing Members, {F}ind enables you to select a specific record by specifying a member's SSN or name. (Part of a name or even a single letter can be used. PTARS will seek the first instance of whatever you type. Specifying the person's full name provides an exact match.) Since a name is not necessarily unique, the first occurrence of a match is shown on the screen. Specify a UIC when editing an Activity and a Curriculum Number when editing a Curriculum.
- {G}oto** {G}oto enables you to go to a specific record number in the database. Record numbers are listed in the top left of the edit screen.
- {N}ext** {N}ext-record brings up the next record. (By default, records are sorted by SSN. When a record is "found" by name, the database is sorted by last-name + first-name.)

{P}rev {P}rev-record brings up the prior record. Records are sorted as noted above.

<Return> <Return> brings you back to the Main Menu.

Figures 6 and 7 display the Edit/view forms for the Activity and Curriculum databases, respectively. The Append forms for these databases look the same with the exception of the sub-menus.

Record: 000002		<ACTIVITY>		11/28/92 12:00:00 am									
<div><F1> for Help</div> <table><tr><td>UIC</td><td>Activity Name</td></tr><tr><td>01405</td><td>NPS MONTEREY STUDENT</td></tr><tr><td>Acronym</td><td>Point of Contact</td></tr><tr><td>NPS_STUDENT</td><td>Curriculum Officer</td></tr></table>						UIC	Activity Name	01405	NPS MONTEREY STUDENT	Acronym	Point of Contact	NPS_STUDENT	Curriculum Officer
UIC	Activity Name												
01405	NPS MONTEREY STUDENT												
Acronym	Point of Contact												
NPS_STUDENT	Curriculum Officer												
EDIT/VIEW: <E>dit <F>ind <G>oto <N>ext-record <P>rev-record <Return>													

Figure 6. Edit/view form for Activity.

Record: 000001		<CURRICUL>		11/28/92 12:00:00 am									
<div><F1> for Help</div> <table><tr><td>Curriculum #</td><td>Curriculum Name</td></tr><tr><td>060</td><td>Operations Analysis</td></tr><tr><td>Department</td><td>Phone #</td></tr><tr><td>Code 00</td><td>2786</td></tr></table>						Curriculum #	Curriculum Name	060	Operations Analysis	Department	Phone #	Code 00	2786
Curriculum #	Curriculum Name												
060	Operations Analysis												
Department	Phone #												
Code 00	2786												
EDIT/VIEW: <E>dit <F>ind <G>oto <N>ext-record <P>rev-record <Return>													

Figure 7. Edit/view form for Curriculum.

Figure 8 shows the Edit/view form for Director. As discussed, Director can not be appended to or deleted. Hence, you are automatically in edit mode when you select this form. This is because there is only one clinic Director record and it must always contain a signature name.

The screenshot shows a window titled "<DIRECTOR>" with a timestamp "11/28/92 12:00:00 am" in the top right corner. Inside the window, there is a header bar containing "<F1> for Help" on the left and "Enter new Director: R. C. TERNUNE" on the right. Below this header is a large, empty rectangular area for editing. At the bottom of the window, a status bar displays "EDIT: Press <Esc> to abort".

Figure 8. Edit/view form for Director.

Deleting/viewing records

Select the "Delete/view" option from the Main Menu to delete record(s) or to view multiple records on one screen. When a record is marked for deletion, an "*" appears to the left of the record. Figure 9 shows the Delete/view screen for Members. The Delete/view screens for Activities and for Curriculums operate in the same fashion as for Members. The only difference is the fields displayed on screen. When the "=>" appears in the upper right of the screen on the field column header line, additional fields exist for viewing. Pressing the right arrow key will pan the screen right to view the additional fields. Press the left arrow key to pan back to the left.

When a record is "Deleted" on the Delete/view screen, the record is not actually physically removed from the database; it is simply "marked" for deletion. This means that the record can still be recovered if you decide later that you want to "undelete" it. See the discussion of the action below for its operation. To permanently (physically) remove record(s) from a database, the database must be "packed". Chapter 6, "Utilities", provides further discussion of packing the database.

File: MEMBERS.DBF		11/28/92 12:00:00 am				
<F1> for help		DELETE/VIEW RECORDS				
Record#	SSN	LAST NAME	FIRST NAME	MI	RANK/RATE	-->
1	000-00-0002	Merman	Ethel		LT	
2	001-00-0003	Miserables	Les		LT	
3	012-12-1212	Andrews	Antoine	R	LT	
4	012-93-8475	Adams	John	Q	ENS	
5	022-20-0000	Marcos	Imelda		LTJG	
6	023-12-3122	Wine	Dandelion		ENS	
7	039-39-2828	Lincoln	Mark		ENS	
8	076-35-3746	Bloch	Robert	O	LCDR	
9	083-82-7827	Mathews	Mark	M	LTJG	
10	089-64-3585	Morrison	Larry	R	LTJG	
11	102-20-0000	Mastroiani	Marcello	O	LT	
12	109-28-3746	Laverne	Shirley		DT2	
13	123-45-6789	Doherty	Janet	I	LT	
14	123-58-9213	Madison	James	F	CAPT	
15	123-92-9292	Alexander	Hamilton	A	ENS	
16	133-21-3838	Zamfir	Jonathan	L	SGT	
17	134-15-6789	Sullivan	Karen	I	LTJG	
18	138-38-3838	Hears	Rick		LT	
DELETE/VIEW: {F}ind {G}oto {M}ode <Arrows> <PgDn> <PgUp> <Return>						

Figure 9. Delete/view screen for Members.

The actions of each of the Delete/view sub-menu commands are as follows:

{F}ind Performs the same action as with the Edit/view form.

{G}oto Performs the same action as with the Edit/view form.

{M}ode {M}ode pops-up a selection of display modes for EGA and VGA video adapters: EGA, 25 or 43 lines; VGA, 25 or 50 lines. More lines on a screen are useful when deleting many members in a single session.

<Arrows> <Arrows> refers to the direction keys for moving sideways to view panels of fields or up and down to place the cursor on different records.

<PgDn> <PgDn> takes you to the next screen of consecutive records.

<PgUp> <PgUp> takes you to the prior screen of consecutive records.

 toggles a deletion marker for a record. To mark a record for deletion, move the cursor to the record and press . When a record is marked for deletion an "*" appears to the left of the record. To unmark a deletion, make sure the cursor is on the correct marked record and press again.

<Return> <Return> brings you back to the Main Menu.

Recalls

Recalls are the primary reason for the existence of PTARS. Each of the Service Branches require that members receive an annual dental examination (a "T2" exam), regardless of any prior need for dental treatment. Hence, members require notification prior to expiration of the 12 month period since their last exam (T2 or otherwise). PTARS automates the recall (notification) process by printing initial recall letters (Recall 1) and, if necessary, up to three follow-up letters (Recall 2 to Recall 4) to members.

The following topics are covered in this chapter:

- Printing recalls
- Printing recall lists
- Viewing/editing recall dates

The Recalls Menu is accessed by selecting the "Recalls" option from the Main Menu. As shown in Figure 10, three options are available from the Recalls Menu. Each of these options will be discussed in detail in this chapter.

```

01/28/92 12:00:00 am
PTARS RECALLS MENU
<F1> for help      0. Exit to main menu
<Alt+F1> for functions 1. Print recalls
                     2. pRint most recent recall list
                     3. View/edit recall dates
select : :
  
```

Figure 10. Recalls Menu.

Printing recalls

Select "Print recalls" from the Recalls Menu to immediately start printing recall letters. Note that PTARS always backs-up the current MEMBERS.DBF to the hard disk prior to beginning its print routine. Also, note that prior to printing something, PTARS always presents a "Check the printer" notification. (See Figure 11.) You are also given the option to abort the print job. It is particularly important to heed this notification prior to printing recalls since the printing volume can be over 200 pages during this process and the print job can last over 45 minutes. Moreover, as discussed below, recall dates are inserted into the Members database. Any disruption of this process is problematic.

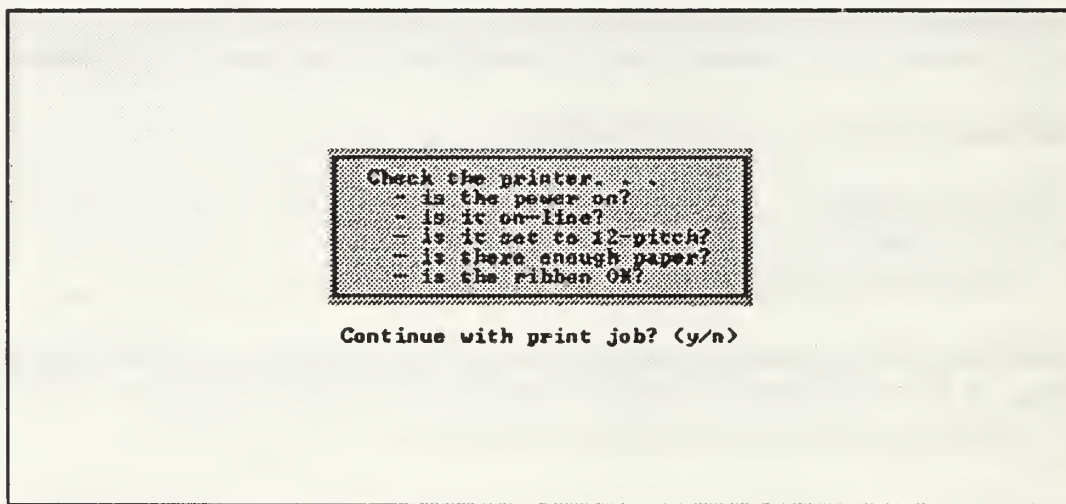


Figure 11. "Check the printer" notification.

It is important that recalls be printed at approximately the same time every month (e.g., the last day of the month or the first day of the month). This will provide consistency in the intervals that members receive follow-up letters, should they be necessary.

When you print recalls, all recall letters are printed and recall letter dates are inserted into MEMBERS.DBF. (Note: The current MEMBERS.DBF is backed-up to the hard disk before printing.) "Print Recalls" also creates a file for each recall letter category which lists members for whom a recall letter is printed (Recall1.lst to Recall4.lst). The previous recall list files are saved with a .BAK extension should they need to be examined from DOS. The logic of recall printing is described following the important section below.

IMPORTANT - The recall letter printing module automatically inserts a new recall letter date into the Members database when a recall letter is printed. It also creates files (RECALL1.LST to RECALL4.LST) containing SSNs and names of members for whom a recall letter was printed. If a printer malfunction occurs or the print job is aborted for some reason, it will be necessary to compare the file listings of the most recent recall letters against the physically printed letters. **Members who are on the file listing, but for whom there is no useable printed recall letter, must have the new recall letter date deleted before the program can print a replacement recall letter.** This is because the printing module checks the existing recall dates to determine if an appropriate recall letter has already been printed.

If for some reason none or relatively few usable recall letters are printed (e.g., the printer was not turned on or there was an early paper jam), you may want to consider restoring the hard disk backup that was created just prior to printing the recalls and starting over. None of the new recall dates will exist on the backup and you can fix the printer and start fresh. See "Restoring backup(s)" in chapter 6. The logic of the recall process is described below:

- Recall 1** Recall 1 is triggered after at least 10 full months + 1 day have transpired since the member's last T2 exam. Prints a memo to the member and records the print date as Recall 1 date.
- Recall 2** Recall 2 is triggered after at least 11 full months + 1 day have transpired since the member's last T2 exam, provided that Recall 1 date is in the database and that at least 25 days have transpired since Recall 1. Prints a memo to the member and records the print date as Recall 2 date.
- Recall 3** Recall 3 is triggered after at least 12 full months + 1 day have transpired since the member's last T2 exam, provided that Recall 2 date is in the database and that at least 25 days have transpired since Recall 2. Prints a letter to the member and records the print date as Recall 3 date.
- Recall 4** Recall 4 is triggered after at least 13 full months + 1 day have transpired since the member's last T2 exam, provided that Recall 3 date is in the database and that at least 25 days have transpired since Recall 3. Prints the letter to the member's superior (i.e., Curriculum Officer for students or to Activity POC for non-students) and records the print date as Recall 4 date.

Example recall letters 1 through 4 are shown in Figures 11 through 14 on the following three pages. Note that the text of Recall 4 indicates that Recall 3 is included as an enclosure. Thus, when routing Recall 4 letters a copy of Recall 3 should be attached. Copies of recall letters can be made by printing from double-copy paper, or alternatively, Xerox copies of just letters 3 and 4 can be made before routing them. The volume of these two letters is historically very low.

1 December 1991

MEMORANDUM (First Reminder)

From: Director, Branch Dental Clinic, Monterey
To: ENS Dandelion Wine, USN, 023-12-3122, NPS STUDENT (SMC 1002)

Subj: ANNUAL DENTAL EXAMINATION

Ref: (a) SECNAVINST 6600.1C
(b) AR 40-35
(c) AF MAN 30-130
(d) COMDTINST M6000.1B

1. References (a) through (d) require that all personnel receive an annual dental examination. Your record indicates that you will be due for an examination next month.
2. Please schedule an appointment with the Dental Clinic in person or by calling 646-2477/2478 at your earliest convenience.
3. If you have had a dental exam within the past 90 days, please contact the dental clinic so that we may update your record. If you have already made an appointment, please disregard this notice.

R. C. TERHUNE

Figure 11. Example Recall 1 memorandum.

1 December 1991

MEMORANDUM (Second Reminder)

From: Director, Branch Dental Clinic, Monterey
To: LCDR Robert O. Bloch, USN, 076-35-3746, NPS STUDENT (SMC 1230)

Subj: ANNUAL DENTAL EXAMINATION

Ref: (a) SECNAVINST 6600.1C
(b) AR 40-35
(c) AF MAN 30-130
(d) COMDTINST M6000.1B

1. References (a) through (d) require that all personnel receive an annual dental examination. Your record indicates that you will be due for an examination this month.
2. Please schedule an appointment with the Dental Clinic in person or by calling 646-2477/2478 within 10 days of receiving this notice.
3. If you have had a dental exam within the past 90 days, please contact the dental clinic so that we may update your record. If you have already made an appointment, please disregard this notice.

R. C. TERHUNE

Figure 12. Example Recall 2 memorandum.

BRANCH DENTAL CLINIC
NAVAL POSTGRADUATE SCHOOL
MONTEREY, CA 93943-5100

1 December 1991

From: Director, Branch Dental Clinic, Monterey
To: LT Antoine R. Andrews, USN, 012-12-1212, NDCLB

Subj: ANNUAL DENTAL EXAMINATION DELINQUENCY NOTIFICATION

Ref: (a) SECNAVINST 6600.1C
(b) AR 40-35
(c) AF MAN 30-130
(d) COMDTINST M6000.1B

1. References (a) through (d) require that all active duty military personnel receive a comprehensive dental examination at least once each 12 months.
2. A review of your dental record indicates that your last dental examination was conducted in November, 1990.
3. This facility attempts to assist each member by sending out computerized reminders when their annual examination is due. This was done in your case on 1 October, 1991 and 2 November, 1991 and you failed to respond.
4. It is my responsibility to ensure adherence to the provisions of the references. I am therefore informing you that your annual dental examination must be accomplished prior to 1 January, 1992. Failure to comply will result in further action.
5. You may schedule an examination in person or by calling extension 2477/2478. If you have already made an appointment, please call to confirm it.

R. C. TERHUNE

Figure 13. Example Recall 3 letter.

BRANCH DENTAL CLINIC
NAVAL POSTGRADUATE SCHOOL
MONTEREY, CA 93943-5100

1 December 1991

From: Director, Branch Dental Clinic, Monterey
To: Curriculum Officer, Operations Analysis (Code 30)

Subj: MAJOR Larry B. Herman, USAF, 256-98-6582

Encl: (1) Copy of my ltr dtd 1 November, 1991

Ref: (a) SECNAVINST 6600.1C
(b) AR 40-35
(c) AF MAN 30-130
(d) COMDTINST M6000.1B

1. Per references (a) through (d), all active duty military personnel are required to have an annual dental examination. The Branch Dental Clinic, Naval Postgraduate School, contacts individuals requiring examination by sending them a recall notice via the mail. Dental records of personnel that do not respond and exceed the one year limit are marked accordingly and then another recall notice is sent.

2. MAJOR Herman was sent both recall notices and after failing to respond was sent enclosure (1). He/She once again has failed to respond and I must now assume that he/she does not intend to comply with the references.

3. It is requested that MAJOR Herman be appropriately counseled and directed to call extension 2477/2478 to schedule his/her annual dental examination. If you have any questions please feel free to call me at any time.

R. C. TERHUNE

Figure 14. Example Recall 4 letter.

Printing recall lists

Select "pRint most recent recall list" from the Recalls Menu. This option lists (to the printer only) the most recent recall letter information. (The same information is listed to the screen during the printing of the recall letters.) Use this option in the event of a printer malfunction when printing recall letters to compare physical letters against what the program "thinks" it printed. Popup options are presented to select which listing to print. Figure 15 depicts an example listing of Recall 3.

Listing of most recent Recall 3 letters. Created 01/23/92 at 12:00.				
SSN	Last Name	First Name	MI	Last T2
012-12-1212	Andrews	Antoine	R	07/14/90
089-64-3585	Morrison	Larry	R	02/17/89
123-92-9292	Alexander	Hamilton	A	07/12/90
133-21-3838	Zamfir	Jonathan	L	07/12/90
145-89-4509	Lane	Lois	A	04/12/90
149-34-9321	Connors	Jimmy	P	06/14/89
234-58-9234	Delbert	Arnold		07/12/90
282-38-2881	Cricket	Jiminy		07/28/90
283-82-3843	Dean	Larry	X	07/30/90
336-29-3121	Maples	Veronica	S	12/25/89
342-34-5245	Tillerman	Teaforthe		09/01/90
345-21-6587	Rogers	Maybelle	T	12/11/89
345-92-0394	Newman	Alfred	E	04/21/90
383-83-8383	Name	New		07/12/90
408-45-9084	Stevenson	Robert	L	04/21/89
427-84-8320	Diller	Phyllis		02/19/90
489-43-8438	Bell	Dabney		08/12/90
494-59-3493	Dillo	Arma	A	07/12/90
.
.
.

Figure 15. Example listing of Recall 3.

Viewing/editing recall dates

The "View/edit recall dates" option of the Recalls Menu provides a means for viewing recall letter dates for multiple records and for accessing individual records for recall letter date editing. This facility should be used in conjunction with the previously discussed recall listings in the event of a printer malfunction when printing recall letters. The sub-menu options of the View Recalls screen shown in Figure 16 are the same as the like-named options discussed in Chapter 3 for the Delete/view screen. Since recall dates are a subset of the fields in the Members database, records can not be deleted using View Recalls.

<F1> for help		VIEW RECALL DATES				11/28/92 12:00:00 am	
Record#	SSN	LAST NAME, FI	RECALL_1	RECALL_2	RECALL_3	RECALL_4	
1	000-00-0002	Herman, E	11/01/90	12/02/90	01/10/91	10/12/91	
2	001-00-0003	Miserables, L					
3	012-12-1212	Andrews, A	09/03/91	10/04/91			
4	012-93-8475	Adams, J	07/18/90	08/18/90	09/18/90	10/12/91	
5	022-20-0000	Marcos, I					
6	023-12-3122	Wine, D					
7	039-39-2828	Lincoln, M					
8	076-35-3746	Bloch, R	10/04/91				
9	083-82-7827	Mathews, M					
10	089-64-3585	Morrison, L	09/16/90	10/04/91			
11	102-20-0000	Mastroiani, M					
12	109-28-3746	Laverne, S					
13	123-45-6789	Doherty, J	11/21/91				
14	123-58-9213	Madison, J	05/18/91	06/18/91	07/19/91	10/04/91	
15	123-92-9292	Alexander, H	09/16/91	10/12/91			
16	133-21-3838	Zamfir, J	09/16/91	10/12/91			
17	134-15-6789	Sullivan, M	06/12/91	07/12/91	08/12/91	10/04/91	
18	138-38-3838	Hears, R					

VIEW RECALLS: <E>dit <F>ind <G>oto <M>ode <Arrows> <PgDn> <PgUp> <Return>

Figure 16. View Recalls screen.

As discussed previously, the purpose of editing recall letter dates is to enable PTARS to print a replacement recall letter. If a recall letter date is present for a given recall letter, the program will only be able to print the *next* letter when the eligibility date for the *next* recall letter arrives. To reprint a letter, the recall letter date *must* be deleted *and* there *must not* be a subsequent recall letter date present. If this sounds confusing, reread the previous coverage of "Printing Recalls".

To edit a member's recall dates, press {E}. The current row of the display will be highlighted and placed into edit mode. Use normal editing and movement keys to edit the date(s). Note that edited dates are checked for chronological consistency as well as general date validity (i.e., can not be later than the current date, must have a prior recall, can not be missing a recall between recalls, values must be chronologically correct for existent recalls).

Reports

This chapter discusses the various reports available in PTARS and provides several example figures to preview the look of the reports. The Reports Menu, shown in Figure 17, is accessed from the Main Menu by pressing {P}. The Operational Readiness Report is available to both the screen and the printer. The other reports (rosters) are sent to the printer only.

```

11/29/92 12:00:00 am
PTARS REPORTS MENU

<F1> for help
<Alt+F1> for functions

0. Exit to main menu
1. Operational readiness
2. Members <all>
3. members by Class
4. members by UIC <all>
5. members by Pano status
6. Activities
7. cuRriculum

select : :
  
```

Figure 17. Reports Menu.

Operational readiness

The Operational Readiness Report provides counts and percentages of members in each of the dental CLASS categories. The report is initially displayed to the screen and you are given the option of printing it. Operational Readiness is defined as the percentage of all members served by the clinic who are classified as CLASS 1 or 2. As can be seen in Figure 18, the Operational Readiness percentage is a simple summation of the CLASS 1 and CLASS 2 percentages.

BRANCH DENTAL CLINIC, MONTEREY OPERATIONAL READINESS REPORT All Members					January 28, 1992
CLASS CATEGORY:	Class 1	Class 2	Class 3	Class 4	TOTAL
MEMBER COUNT:	1152	566	111	91	1920
PERCENT OF TOTAL:	60%	29%	5.8%	4.7%	100%
OPERATIONAL READINESS:	89%				
PANO CATEGORY:	Green	Red	Yellow		TOTAL
PANO COUNT:	1853	21	46		1920
PERCENT OF TOTAL:	97%	1.1%	1.9%		100%
Print this report? (y/n)					

Figure 18. Operational Readiness Report to screen.

Also included in the report are counts and percentages of members whose Pano X-rays are in a given status. Three Pano status categories exist and are designated by standard color designations:

GRN (Green)	Pano is accepted and on-file
RED	Pano has been duplicated and forwarded
YLW (Yellow)	Pano is not on-file and has not been duplicated and forwarded

Rosters

The remaining reports available from the Reports Menu are basically rosters sorted on various fields of interest. After selecting any of the Members reports a popup will offer a selection of whether to list members by SSN or alphabetically. If printing Members by dental CLASS, a popup will allow selection of a specific CLASS or all members. If printing Members by Pano status, a popup will allow selection of a specific status or all members. Figure 19 provides an example roster of Members listed by SSN that could be printed by selecting option 2, "Members (all)", from the Reports Menu.

Selections 6 and 7 from the Reports Menu print complete rosters of the Activities and the Curriculums contained in their respective PTARS databases.

Periodic comparison of Member rosters against data from both PSD and the Registrar will help keep member data up-to-date. Current listings of the Curriculums at NPS should also be obtained from the Registrar so that the Curriculum database can be kept up-to-date.

FOR OFFICIAL USE ONLY		BRANCH DENTAL CLINIC MONTEREY Member Listing by SSN				January 28, 1992		
SSN	NAME	RANK	SERVICE BRANCH	UIC	SMC/ CODE	LAST T2 EXAM	CLASS	PANO STATUS
000-00-0002	Merman, Ethel	LT	USN	63134	1000	03/21/89	4	GRN
001-00-0003	Miserables, Les	LT	USN	45210		03/21/91	1	GRN
012-12-1212	Andrews, Antoine R.	LT	USN	35728		07/14/90	4	GRN
012-93-8475	Adams, John Q.	ENS	USN	31405	1280	07/12/89	4	YLW
022-20-0000	Marcos, Imelda	CAPT	USA	TRAC		09/12/91	1	RED
023-12-3122	Wine, Dandelion	ENS	USN	31405	1002	07/30/90	4	GRN
039-39-2828	Lincoln, Mark	ENS	USN	31405	1010	11/17/90	4	GRN
076-35-3746	Bloch, Robert O.	LCDR	USN	31405	1230	01/05/90	4	YLW
083-82-7827	Mathews, Mark M.	LTJG	USN	35728		04/12/91	1	YLW
089-64-3585	Morrison, Larry R.	LTJG	USN	31405	1343	02/17/89	4	RED
102-20-0000	Mastroiani, Marcello O.	LT	USN	31405	2030	09/12/91	1	GRN
109-28-3746	Laverne, Shirley	DT2	USN	35728		07/30/91	4	GRN
123-45-6789	Doherty, Janet I.	LT	USN	31405	1001	11/21/90	4	GRN
.
.
.
568-46-4321	Johnson, Emily T.	YN3	USN	43073		06/03/91	1	GRN
571-56-3636	Conseco, Jose F.	ENS	USN	31405	1776	07/12/90	4	GRN
574-84-3823	Than, Smaller X.	LCDR	USN	31405	2312	07/12/91	1	GRN

Page: X

Page: X

Figure 19. Members (all) roster sorted by SSN.

Utilities

This Chapter explains the various utilities included with PTARS that support proper maintenance of the databases. The Utilities Menu is accessed by pressing {U} from the Main Menu and is shown in Figure 20.

It contains the following sections:

- Backup utilities
- Changing the password
- Packing the database(s)
- Changing the date or time
- Selecting the default printer

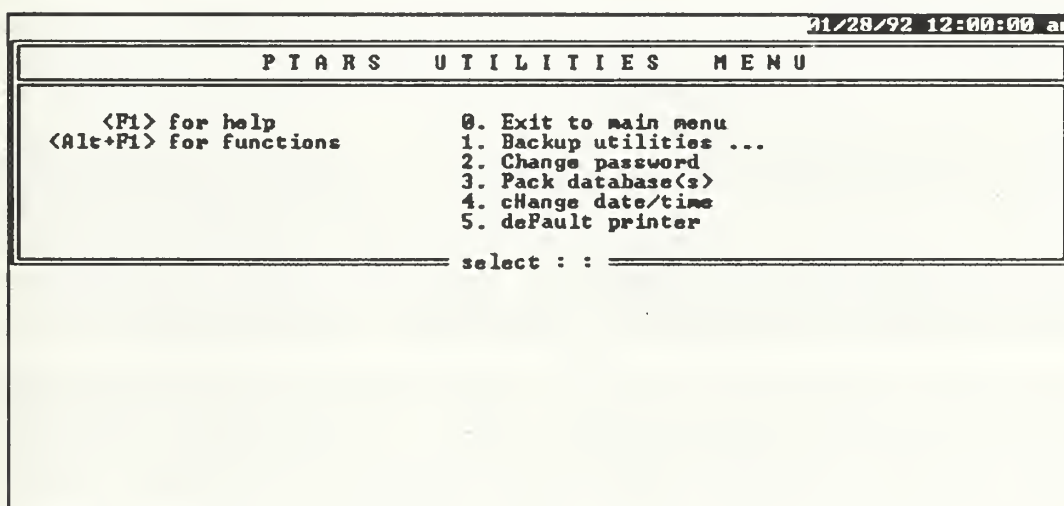


Figure 20. Utilities Menu.

Backup utilities

The backup utilities are a collection of utilities related to backing-up and restoring the four database files MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, and

DIRECTOR.DBF. The Backup Utilities Menu, shown in Figure 21, is accessed from the Utilities Menu by pressing {B}. Each of the menu selections will be discussed in the sub-sections below.

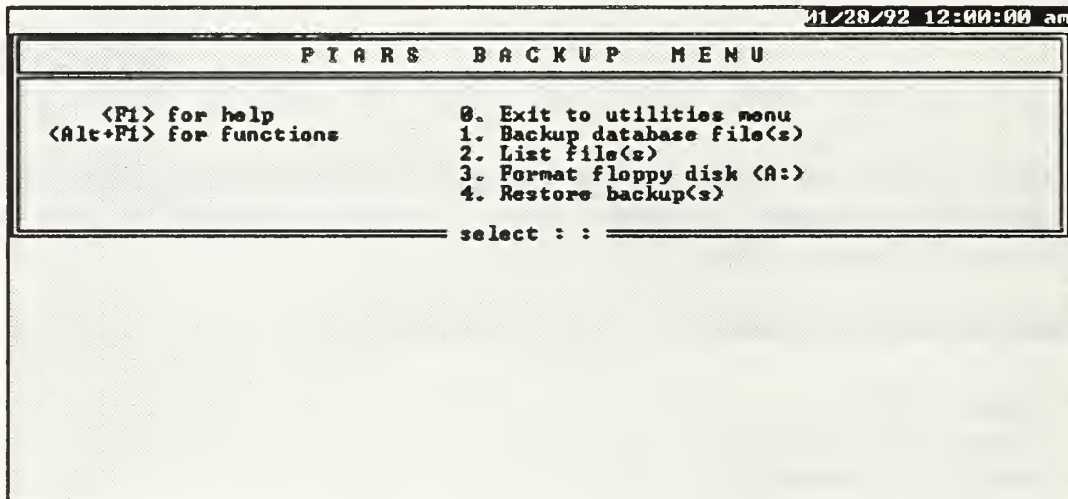


Figure 21. Backup Utilities Menu.

Backing-up database(s)

When you first select Backup, a popup will appear allowing you to select whether you want to back-up to the hard disk or the floppy disk in drive A. Next, another popup appears to let you select which database file(s) (i.e., MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, DIRECTOR.DBF, or all) to back-up. Once your selection is made, Backup copies the selected file(s) to the destination drive. Backing-up to a floppy keeps a reserve copy of the data that can be restored in case something happens to the computer, hard disk, or the data. Backing-up to the hard disk is convenient for short-term backups, but is *not* sufficient for best reliability. Note that the PTARS program presents the option to back-up the databases to the hard disk prior to quitting a session.

Your data *should* be backed up to a floppy disk weekly and immediately following input or editing sessions involving many records. It is a good idea to keep two or three backup floppies in rotation—writing over the oldest backup each time. *Always* label your backups to floppy disk with the file names and their creation dates. This will help you to identify your backups later if you need to restore them. Hint: use a pencil to label your backups; you can use several floppy disks over and over again by erasing and writing the new information.

Remember, there is only one way to ensure the safety of your data: rigorous adherence to a regular program of backing-up.

Listing files

A popup menu allows selecting the hard disk PTARS subdirectory or floppy disk A: for listing files. Either just database files can be displayed or all files can be displayed. When database files are displayed the following information is included: file name, number of records, last update, file size, total bytes in database files, and bytes remaining on the drive. When all files are displayed, file names are listed and total bytes used in the files and bytes remaining on the drive are presented.

This utility is useful for identifying files that might already exist on a diskette that will be used for backups.

Formatting a floppy disk

Formats a 360Kbyte or a 1.2Mbyte floppy disk (5 1/4") placed in drive A. A popup presents three options:

360K --> 360K	Formats from a 360K capacity drive to a 360K floppy
1.2M --> 360K	Formats from a 1.2M capacity drive to a 360K floppy
1.2M --> 1.2M	Formats from a 1.2M capacity drive to a 1.2M floppy

The first number indicates the actual drive-type. For example, your machine may only be capable of formatting 360K floppy disks, as in the first option. The second number indicates the floppy disk formatted capacity. A new floppy disk must be formatted so that the Disk Operating System (DOS) can read and write data to it.

Restoring backup(s)

When you select "Restore backup(s)", a popup enables selectively replacing database file(s) with backups from the hard disk or a floppy disk.

At the end of every session with PTARS you are presented with the option to backup the databases to the hard disk. If you choose to do so, four backup database files, MEM_BU.DBF, ACT_BU.DBF, CUR_BU.DBF, and DIR_BU.DBF are created in the PTARS subdirectory of your hard drive. These files can be restored (either singly or together) to MEMBERS.DBF, ACTIVITY.DBF, CURRICUL.DBF, and DIRECTOR.DBF, respectively. The restored backups overwrite the current database file(s).

Note that backing-up to the hard drive does not protect your data from hard drive or computer failure since the backups reside on the same machine as the original data. The feature is useful, however, if your original data becomes corrupted for some reason but your backups are still OK. In addition, it may be useful in the event you have experienced a printer malfunction (e.g., your printer ribbon gave up the ghost) and you have many unusable recall letters. Rather than editing recall dates and printing again,

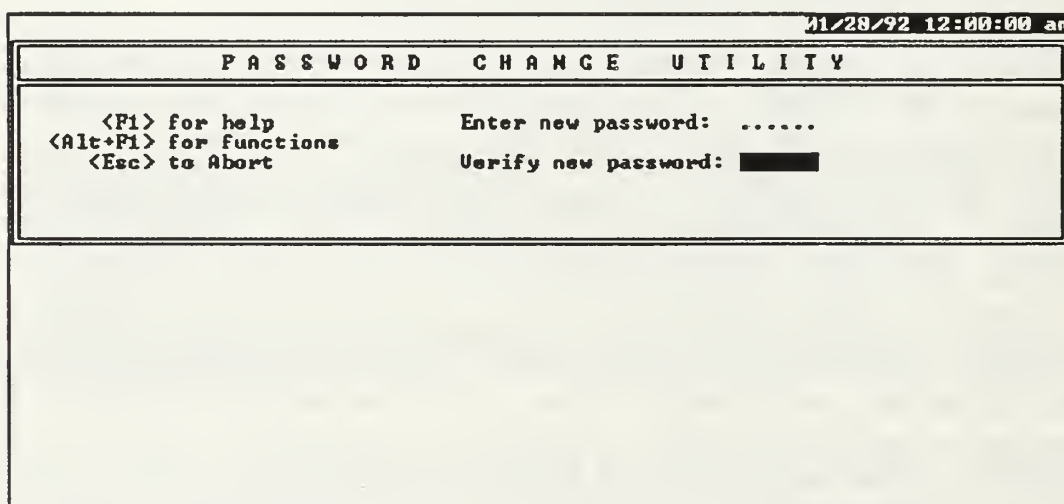
it may be advantageous to restore the backup of MEMBERS.DBF (which PTARS always makes before printing recalls) and start over.

A final method of restoring any database is to manually copy the file using DOS commands. This method should never be necessary since the capability is built into PTARS. If for some reason you should need to manually restore a *.DBF file, be sure that any like-named compound index file (*.CDX) is erased (e.g., from the DOS prompt: `del c:\ptars\members.cdx`) This is because a unique index file is created and updated by PTARS for each database. If the index file does not "belong" to the specific version of a database, PTARS will not perform properly and will give an error notification.

Changing the password

You can change the current password to a new password (it must have 6 characters). Make sure that you *remember* the new password. If you ever forget your new password, copy the file NPS_MISC.DBF from disk 3 of your *backup copies* of the installation disks to the sub-directory \PTARS (e.g., copy `a:\nps_misc.dbf c:\ptars`). The original password is "zyxabc". This default password should be changed immediately after you install PTARS. (If you can read it here, so can someone else.) Note that the password is encrypted in the file NPS_MISC.DBF and cannot be deciphered if it is forgotten.

Figure 22 shows the screen for changing the password. As you type your new password, a dot will appear for each character typed. As shown in the figure, to verify that you typed what you thought you typed, PTARS prompts for a second entry of your new password. If the two entries do not match, the password change will be aborted.



```
11/28/92 12:00:00 am
PASSWORD CHANGE UTILITY

<F1> for help
<Alt+F1> for functions
<Esc> to Abort

Enter new password: .....
Verify new password: [REDACTED]
```

Figure 22. Password change screen.

For effective security it is a good idea to periodically change your password. If an unauthorized individual inadvertently (or even deliberately) changes or damages your data, it could be a catastrophe. Regarding security, just think about having to re-enter over 1900 records!

Packing the database(s)

Packing the database(s) *permanently* deletes records "marked" for deletion from one or all of the three primary databases: MEMBERS.DBF, ACTIVITY.DBF, and CURRICUL.DBF. It also physically sorts the databases. MEMBERS.DBF is sorted in ascending order by SSN; ACTIVITY.DBF is sorted in ascending order by UIC; and CURRICUL.DBF is sorted in ascending order by curriculum number. Packing improves the performance of PTARS by reducing the physical size of the database(s) and reorders the records by the primary key. Note that the effects of packing are *not* "undoable". An informational prompt will appear upon quitting a session when 10% or more of the MEMBER.DBF records are marked for deletion. You should heed the prompt and pack the database (unless you have some good reason not to).

Changing the date or time

After selecting the "Change date or time" option a popup for selecting which to change (date or time) appears. After your selection is made you are prompted to enter the date or time using the example format shown on the screen. The system date or time can also be changed when starting the PTARS program. As part of the opening screen routine the user is prompted to verify the system date and time. If the system date or time displayed is incorrect, enter the correct date or time using the example format shown on the screen.

Selecting the default printer

You should select the default printer before printing anything from PTARS for the first time. After choosing this option from the Utilities Menu, PTARS pops-up two common printer emulations for dot matrix printers: (1) Epson E/F/J/RX/LQ emulation and (2) IBM Proprinter emulation. The emulation you select becomes the default for all subsequent sessions. The Epson emulation is supported by the majority of 9 pin dot matrix printers and PTARS uses it as the initial default. The default printer identifier is stored in a field in the NPS_MISC.DBF file.



PTARS User's Manual

The PTARS (Public Transport Analysis and Reporting System) is a software package designed to assist in the analysis and reporting of public transport data. It is intended for use by transport planners, analysts, and researchers. The system provides a comprehensive set of tools for data processing, analysis, and visualization, enabling users to generate detailed reports and charts from their data.

The PTARS system is composed of several modules, each designed to perform a specific function. These modules include data input, data processing, data analysis, and data output. The system is designed to be flexible and adaptable, allowing users to customize their workflow to meet their specific needs.

The PTARS system is designed to be user-friendly and easy to learn. It includes a comprehensive set of documentation, including a user manual, a reference manual, and a series of tutorials. The system also includes a help system that provides users with access to online documentation and support resources. The PTARS system is designed to be a valuable tool for anyone involved in public transport analysis and reporting.

Optimizing PTARS

This appendix identifies several ways that you can optimize the performance of PTARS if you have certain hardware or software capabilities. It contains the following sections:

- Disk defrag/compress
- Memory
- Config.sys
- Pack the database(s)

Disk defrag/compress

The performance of PTARS can be significantly improved if a disk defragment/compression procedure is performed on your hard drive periodically. Over time the database files will become fragmented as records are appended, edited and deleted. This slows down disk reads and writes since each file is no longer one contiguous piece; files can become many pieces scattered all over the disk. Defragment/compression utilities are available commercially.

Memory

PTARS will take advantage of all types of computer memory. If your computer is configured correctly, PTARS' performance will be enhanced. **Note that if you change your computer's memory configuration or add a disk cache program, you must re-install PTARS so that it operates optimally.**

Personal Computers (PC)s can contain three types of memory: conventional, expanded and extended.

Conventional Memory

All PCs can contain conventional memory (up to 640K). This is the memory that programs typically load into and run in. PTARS requires that you have at least 512K of conventional memory with at least 420K of it free after memory resident programs have been loaded. A minimum of 640K is *strongly* recommended.

Expanded Memory

The 8086 family of microprocessors have a physical address space of 1024K, or 1MB. The first 640K is the conventional memory space discussed above. The remaining 384K is reserved for use by read-only memory (ROM) and hardware device controllers. Also, within this area of memory, a 64K block can be reserved for use by an expanded memory manager which conforms to the Lotus/Intel/Microsoft interface specification (a LIM EMS Memory Manager).

The Expanded Memory Manager (EMM) administers expanded memory as a system resource that can be used by several applications at the same time and services EMS function calls. EMS memory is bank-switched memory that can be larger than the CPU's address space that is mapped into conventional memory via the EMS page frame.

On machines with expanded memory that is LIM 4.0 EMS compatible, PTARS uses the first 64K of expanded memory as "general purpose" memory and any remaining expanded memory to speed file I/O and to cache PTARS code segments.

To check how much EMS is currently being used by PTARS, look in the "About PTARS" box (by pressing <F4> or <Alt+F1>).

If you run on an 80386 or 80486 you're in luck! There are many inexpensive programs that use extended memory to emulate EMS, such as QEMM from Quarterdeck and 386MAX from Qualitas. MS-DOS 5.0 includes EMM386. On a 386 **always** use QEMM, 386Max, or other expanded memory managers. You'll be glad you did!

If you use a non-80386 processor you have several options. First, you could invest in an EMS board. These pieces of hardware, which usually work with both 8086/88 and 80286 processors, include substantial amounts of memory together with driver programs which provide the software interface to the board.

Extended Memory

Extended memory is memory that lies above the 1MB address range. It can be used directly by some operating systems (OS/2 and UNIX), but standard DOS cannot address it without the use of an Extended Memory Specification (XMS) driver, an interface that allows access to memory beyond 640K. Applications using this address space must be running in protected mode.

Extended memory cannot be used directly by PTARS until it is made to act like EMS. How you make extended memory act like expanded memory is dependent on your system, but typically you install a memory manager -- software that provides an EMS style (LIM 4.0) interface to extended memory. Once the extended memory is emulating EMS memory, PTARS will sense that it is there and make good use of it.

Config.sys

The system configuration file, CONFIG.SYS, contains certain commands that are checked and executed when you start up your computer. These commands change your computer's default configuration.

CONFIG.SYS is not a PTARS file. It's a file that DOS uses to establish the working environment. Because PTARS interacts with this environment, you must be sure that certain settings are properly established. Two CONFIG.SYS statements are of immediate importance to PTARS:

BUFFERS The BUFFERS statement contains the number of disk buffers that DOS sets aside in memory when your computer is started. A disk buffer is a block of memory (typically 512 bytes) that DOS uses to hold data when reading and writing from disk. For best performance with PTARS, the CONFIG.SYS file should contain a BUFFERS statement with a number between 20 and 40 (e.g., BUFFERS=30).

FILES The FILES statement sets the number of files that DOS can open and access at one time. This number is directly related to the number of files that PTARS will be able to open. The FILES statement in CONFIG.SYS should always be at least 25 (e.g., FILES=25).

See your DOS manual for complete details on the CONFIG.SYS file and the various statements it can contain.

Pack the database(s)

Packing the databases is covered in Chapter 6.



File definitions

The files listed below (with their definitions) are installed by Setup into the "\PTARS" hard disk subdirectory. These files are essential to the operation of PTARS. Three of the files, FOXPRO.ESL, FOXPRO.ESO, and PTAR.EXE are in compressed form on the installation disks and will not work if copied directly from the floppy disk to your hard drive. All of the other files installed by PTARS are in normal form on the installation disks.

PTARS files

CONFIG.FP	resource pointer file
FOXPRO.ESL	database routines library
FOXPRO.ESO	database routines library
CACHE.COM	extended memory (512K req'd) disk cache utility
NPS_MISC.DBF	contains encrypted password, default printer, backup date
NPS_USER.DBF	contains configuration information
NPS_USER.FPT	memo file for configuration information
PTAR.EXE	PTARS executable program
PTARS.COM	PTARS loader program

NPSDC database files

ACTIVITY.DBF	contains UIC information
CURRICUL.DBF	contains student Curriculum information
DIRECTOR.DBF	contains current Director signature name
MEMBERS.DBF	contains Member information

The following files are created during the operation of PTARS and may or may not be present at any given time:

ACTIVITY.CDX	compound index file for ACTIVITY.DBF
CURRICUL.CDX	compound index file for CURRICUL.DBF
MEMBERS.CDX	compound index file for MEMBERS.DBF
ACT_BU.DBF	hard disk backup of ACTIVITY.DBF
CUR_BU.DBF	hard disk backup of CURRICUL.DBF
DIR_BU.DBF	hard disk backup of DIRECTOR.DBF
MEM_BU.DBF	hard disk backup of MEMBERS.DBF

RECALL1.LST	most recent listing of members receiving recall 1 letter
RECALL2.LST	most recent listing of members receiving recall 2 letter
RECALL3.LST	most recent listing of members receiving recall 3 letter
RECALL4.LST	most recent listing of members receiving recall 4 letter
RECALL1.BAK	previous listing of members receiving recall 1 letter
RECALL2.BAK	previous listing of members receiving recall 2 letter
RECALL3.BAK	previous listing of members receiving recall 3 letter
RECALL4.BAK	previous listing of members receiving recall 4 letter
RELATE1.VUE	PTARS environment file
RELATE2.VUE	PTARS environment file



Database specifications

Members.dbf

<u>Field-name</u>	<u>Type</u>	<u>Length</u>	<u>Usage</u>
SSN	Character	11	Social Security Number -- unique, mandatory, key field
LAST_NAME	Character	23	Last Name -- mandatory
FIRST_NAME	Character	15	First Name -- mandatory
MI	Character	1	Middle Initial -- if available
RANK_RATE	Character	5	Rank or Rate -- mandatory
BRANCH	Character	4	Service Branch -- mandatory, popup list
LAST_T2	Date	8	Last-T2-Exam date -- mandatory
CLASS	Numeric	1	Dental Class -- mandatory, range (1 - 4), PTARS updated
PANO	Character	3	Pano X-ray status -- mandatory, popup list
UIC	Character	5	Unit Identification Code -- mandatory, popup list, linked with ACTIVITY.DBF (used in "To:" line of recall letters to students)
CURR_NUM	Character	3	Curriculum Number -- mandatory for UIC 31405, popup list, linked with CURRICUL.DBF
SMC/CODE	Character	4	Student Mail Center number/Department Code -- if available (used in "To:" line of recall letters)
RECALL_1	Date	8	Recall 1 letter date -- PTARS created, editable
RECALL_2	Date	8	Recall 2 letter date -- PTARS created, editable
RECALL_3	Date	8	Recall 3 letter date -- PTARS created, editable
RECALL_4	Date	8	Recall 4 letter date -- PTARS created, editable

Activity.dbf

<u>Field-name</u>	<u>Type</u>	<u>Length</u>	<u>Usage</u>
UIC	Character	5	Unit Identification Code -- unique, mandatory, key field
ACRONYM	Character	11	Acronym for UIC -- mandatory (used in "To:" line of recall letters 1 - 3)
ACT_NAME	Character	47	UIC Name -- mandatory (used in "To:" line of recall 4 letter)
POC	Character	20	UIC Point of Contact -- mandatory (used in "To:" line of recall 4 letter)

Curricul.dbf

<u>Field-name</u>	<u>Type</u>	<u>Length</u>	<u>Usage</u>
CURR_NUM	Character	3	Curriculum Number -- unique, mandatory, key field
CURR_NAME	Character	46	Curriculum Name -- mandatory (used in "To:" line of recall 4 letter applicable to students)
DEPT_CODE	Character	2	Department Code of Curriculum -- mandatory (used in "To:" line of recall 4 letter applicable to students)
PHONE_NO	Character	4	Curriculum Office Phone Number -- mandatory

Director.dbf

<u>Field-name</u>	<u>Type</u>	<u>Length</u>	<u>Usage</u>
DIRECTOR	Character	20	Director signature -- mandatory (format as per signature line of recall letters)



APPENDIX D: RELATION DEFINITIONS

MEMBER

<u>Item</u>	<u>Type</u>	<u>Length</u>
SSN	Character	11
Last-name	Character	23
First-name	Character	15
MI	Character	1
Rank_rate	Character	5
Branch	Character	4
Last_T2	Date	8
Class	Numeric	1
Pano	Character	3
UIC	Character	5
Curr-num	Character	3
SMC/Code	Character	4
Recall_1	Date	8
Recall_2	Date	8
Recall_3	Date	8
Recall_4	Date	8

ACTIVITY

<u>Item</u>	<u>Type</u>	<u>Length</u>
UIC	Character	5
Acronym	Character	11
Act-name	Character	47
POC	Character	20

CURRICULUM

<u>Item</u>	<u>Type</u>	<u>Length</u>
Curr-num	Character	3
Curr-name	Character	46
Dept_code	Character	2
Phone_no	Character	4

401 tokens are included in this report.

Legend for content symbols:
(blank) reference does not change the variable or field value.
! variable or field is changed in an assignment statement.
! PROCEDURE or FUNCTION statement.
x variable is released.
A array is declared.
G GET or RENU statement changes variable or field.
P variable is declared PUBLIC.
R field is replaced.
U database is used.
V variable is declared PRIVATE.
V variable is referenced in a macro--takes precedence over all others.
7 reference is of unknown type.

File types appear next to tokens that are used as file names. Some of these tokens may also be used in other ways.

ABOUT (procedure in NPS.PROC.PRG)

NPSDC.PRG 212
NPS.PROC.PRG 1791 183 186 235 237x 314

ACRONYM

NPS.PROC.PRG 1350R
NPS.BROW.PRG 322

ACTIVITY

NPS.PROC.PRG 1453
NPS.OPEN.PRG 1100 1700 176
NPS.REPO.PRG 36

ACTIVITY.ACRONYM

NPS.PROC.PRG 1049G 1146

ACTIVITY.ACT_NAME

NPSDC.PRG 275
NPS.PROC.PRG 1048G 1145

ACTIVITY.PDC

NPS.PROC.PRG 1070G 1147

ACTIVITY.UIC

NPSDC.PRG 275
NPS.PROC.PRG 1047G 1144
NPS.BROW.PRG 167

ACT NAME

NPS.PROC.PRG 1349R
NPS.BROW.PRG 322

ACT.UIC

NPS.OPEN.PRG 114

ADISPLAY

NPS.BROW.PRG 2511 378

ALL NAME

NPS.REPO.PRG 37

ALL.SSN

NPS.REPO.PRG 38

ALT

NPSDC.PRG 213

BACKUP UTILS

NPS.PROC.PRG 158

BAKFILE

NPS.RECA.PRG 282* 285* 287* 6

BAR1

NPS.PROC.PRG 259 2741

BAR2

NPS.PROC.PRG 260 2871

BAR3

NPS.PROC.PRG 281 3001

(procedure in NPS.PROC.PRG)

(procedure in NPS.PROC.PRG)

(procedure in NPS.PROC.PRG)

(procedure in NPS.PROC.PRG)

(procedure in NPS.PROC.PRG)

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(procedure in NPS.PROC.PRG)

(procedure in NPS.PROC.PRG)

(procedure in NPS.PROC.PRG)

(procedure in NPS.PROC.PRG)

(procedure in NPS.PROC.PRG)

BAR4

NPS.PROC.PRG 242 3131

(procedure in NPS.PROC.PRG)

BDISPLAY

NPS.BROW.PRG 2971 380

(procedure in NPS.BROW.PRG)

BRANCH

NPSDC.PRG 255 258 259 260 261 262 263 264

NPS.PROC.PRG 1126 1326 1414

NPS.BROW.PRG 283

BRANID

NPS.PROC.PRG 1409

(procedure in NPS.BU.PRG)

BU

NPSDC.PRG 54 61 100 400*

NPS.BU.PRG 98 142 145 1731 176 179 180 181 182 183

NPS.BU.PRG 184 187 310x 348 379 382 389x 393 406

BUF

NPSDC.PRG 444V 453* 454 458* 459 463* 464 467* 468

NPS.OPEN.PRG 43V 38* 72

NPS.RECA.PRG 174V 198* 199 203* 204 208* 209 212* 213 248*

NPS.BU.PRG 269 271* 272 280* 281 283* 284 292* 293 295*

346* 347 350* 351 360V 327V 334* 337 341* 342

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401 413 415x 418 421x 426 428x 438 439x 443x

448

NPS.BU.PRG 34V 793 802 804x 809 839 856 845 847x 872

902

(procedure in NPS.BU.PRG)

BU_ALL

NPS.BU.PRG 241 253 3261

BU_DISK

NPS.BU.PRG 128V 141* 144* 193 214 247 270 279 282 291

294 302 305

(procedure in NPS.BU.PRG)

BU_RENU

NPS.BU.PRG 38 791

(procedure in NPS.BU.PRG)

BU_SELECT

NPS.BU.PRG 54 1271 129 132 133 134 137 147x

BU_SINGLE

NPS.BU.PRG 272 284 296 307 3471

(procedure in NPS.BU.PRG)

CAL

NPS.PROC.PRG 73 76 77 94x

CALENDAR

NPS.PROC.PRG 77 78

CDISPLAY

NPS.BROW.PRG 3351 382

(procedure in NPS.BROW.PRG)

CHOICE

NPSDC.PRG 58 43 109* 110 111 294 352* 353 355* 356x

361 362* 362 397* 398 399 216 229 230 500 502*

180V 200* 201 202 215 618 621 624 627 670* 671 675

503 504* 615 618 621 624 627 670* 671 675

677 1602* 1603 1604

20V 134* 135 136 147* 148 149

52

55* 59 121 123 127 132 150 155

88 90 92 114 118 131 133 134 148 154

158 204 214 224 227 232 237

48 49 51 51 62 62 117 117 121 121 121

382* 383 385 387 409 413 421 429 447 449

450 464 470 480

53 54 56 56 65 65 94 95 100 100

109 109 119 119 128 128 138 138 146 146

32 33 35 35 39 43 43 49 49 54

54 63 63 67 216 281 282

40 41 43 43 43 47 51 51 54 54

60 60 64 64 228 229 383 384 588* 607

609

NPS_PACK.PRG 39 40

CLASN

NPS_OPEN.PRG 84

CLASS

NPS.PROC.PRG 1128 1328

NPS.OPEN.PRG 85 85 86 224R

NPS.BROW.PRG 283

NPS.REPO.PRG 73 74 75 76 282 284 286 290 290

292

(procedure in NPS.REPO.PRG)

CLASSPOP

NPS.REPO.PRG 117 2641 264 269 270 271 272 273 274 275

276 279 296x

CLAS_CTP

NPS.REPO.PRG 39

CLAS_CTS

NPS.REPO.PRG 91

CLAS_NAME

NPS.REPO.PRG 40

CLAS_SSN

NPS.REPO.PRG 41

COLGET

NPS.INTR.PRG 20V 20V 93* 98

NPS.UTIL.PRG 299V 324* 330 354

COLSAY

NPS.INTR.PRG 94* 100

NPS.UTIL.PRG 299V 325* 341 343

COL_CNTR

NPS.INTR.PRG 19V

CONFIG_CHECK

NPSDC.PRG 219 2281

(procedure in NPSDC.PRG)

COUNTER

NPS.INTR.PRG 18V 25* 26 28 30 32 34 36 38 40

NPS.EOLT.PRG 32V 55* 57* 108* 110 111 113 114

NPS.RECA.PRG 34V 214* 217 218* 218 219

(database)

CURRICUL

NPS.PROC.PRG 1491

NPS.OPEN.PRG 124V 172U 177

NPS.REPO.PRG 42

CURRICUL_CURR_NAME

NPSDC.PRG 281

NPS.PROC.PRG 1084G 1140

CURRICUL_CURR_NUM

NPSDC.PRG 281

NPS.PROC.PRG 1083G 1159 1367R

NPS.BROW.PRG 184

CURRICUL_DEPT_CODE

NPS.PROC.PRG 1085G 1141

CURRICUL_PHONE_NO

NPS.PROC.PRG 1086G 1142

CURRNUM

NPS.PROC.PRG 1488 1492

CURR_NAME

NPS.PROC.PRG 1348R

NPS.BROW.PRG 353

CURR_NUM

NPS.PROC.PRG 1131 1331

NPS.OPEN.PRG 89 130 159 177

NPS.EDIT.PRG 178R

NPS.BROW.PRG 284 353

CURR_NUMC

NPS.OPEN.PRG 130

CURR_NUMS

NPS.OPEN.PRG 89

DATE_TIME

(procedure in NPS.UTIL.PRG)

NPS.UTIL.PRG 64 1611 163 166 167 168 171 180x

DIFFAREA

NPSDC.PRG 57 42 83* 305 308 311 314

NPS.PROC.PRG 695x 697 700 703 706 734 746* 763 776 779

[illegible]

XREF.DOC 3 of 7

[illegible]

XREF.DOC 5 of 7

XREF.DOC 6 of 7


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89 DO main_menu WITH mainchoice
90 SET COLOR TO W/N,M/N
91 DO CASE
92 CASE mainchoice = 0 "returnkey"
93 SET COLOR TO W/N,M/N
94 IF (1 no_dbf) & if no database files are missing do quit sequen
95 "ce
96 DO promptbu
97 "ling
98 DO pack_check
99 IF (bu hard_bu = 11) & if backing up to floppy before quitting
100 ELSE
101 ELSE
102 ELSE
103 ELSE
104 ELSE
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171 ELSE
172 ELSE
173 ELSE

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174 SET TALK OFF
175 SET DEFAULT TO SYS(2004)
176 SET PATH TO SYS(2004)
177 IF NOT FILE("NPS_USER.DBF")
178 SET COLOR TO W/N
179 77 CHR(7)
180 WAIT "NPS_USER.DBF file not found. Program exiting..." WINDOW TIMEOUT
181 2 CLEAR
182 0.0 SAY "NPS_USER.DBF not found. Check User's Manual." COLOR W/N
183 QUIT
184 ENDIF
185 SET RESOURCE TO nos_user
186 SET COLOR SET TO DEFAULT
187 SET COLOR OF SCHEME 1 TO W/N
188 SET CURSOR OFF
189 CLEAR
190 SET HELP TO nos_hlp
191 SET MOUSE OFF
192 SET SYSTEM OFF
193 SET STATUS OFF
194 SET BELL OFF
195 SET CARRY OFF
196 SET MENUS OFF
197 SET DOHISTORY OFF
198 SET SAFETY OFF
199 SET ESCAPE OFF
200 SET SCOREBOARD OFF
201 SET CLOCK OFF
202 SET FUNCTION "2" TO
203 SET FUNCTION "3" TO
204 SET FUNCTION "4" TO
205 SET FUNCTION "5" TO
206 SET FUNCTION "6" TO
207 SET FUNCTION "7" TO
208 SET FUNCTION "8" TO
209 SET FUNCTION "9" TO
210 ON KEY LABEL 42 DO pascal
211 ON KEY LABEL 43 DO pascal
212 ON KEY LABEL 44 DO pascal
213 ON KEY LABEL alt+1 DO func_list
214 m ---Set Capslock off
215 m ---Set Capslock (F.)
216 m ---Set Mouselock off
217 m ---Set Mouselock (F.)
218 m ---Check config.ave files available
219 DO config_check
220 RETURN
221 ; *****
222 ; *****
223 ; *****
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226 ; *****
227 ; *****
228 ; *****
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241 DEFINE BAR 4 OF BRANCH PROMPT "USAVE"
242 DEFINE BAR 5 OF BRANCH PROMPT "USVCC"
243 DEFINE BAR 6 OF BRANCH PROMPT "MXCDA"
244 ON SELECTION POPUP bar 4 DO desktop
245 --Sets up "picklist" for bar 4
246 DEFINE POPUP menu FROM 7.20 TO 11.47 TITLE "Select Status",
247 MESSAGE "Scroll or press highlighted letter to select a Pano Status"
248 COLOR W/BG,W/BG,B/BG,B/BG,BG/W,W/R,GR/W
249 DEFINE BAR 1 OF PANO PROMPT "VGRN - accepted/on-file"
250 DEFINE BAR 2 OF PANO PROMPT "VRED - duplicated/forwarded"
251 DEFINE BAR 3 OF PANO PROMPT "VYLU - neither of above"
252 ON SELECTION POPUP menu DO desktop
253 --Sets up "picklist" for bar 4
254 DEFINE POPUP menu FROM 1.17 TO 21.49 TITLE "Select UIC",
255 PROMPT FIELD activity,uic, "activity,act, name SCROLL",
256 PROMPT FIELD activity,uic, "activity,act, name SCROLL",
257 COLOR W/BG,W/BG,B/BG,B/BG,BG/W,W/R,GR/W
258 ON SELECTION POPUP menu DO desktop
259 --picklist for curriculum number
260 DEFINE POPUP menu FROM 1.29 TO 21.79 TITLE "Select Curriculum",
261 PROMPT FIELD curricul,curr,num, "curricul,curr, name SCROLL",
262 MESSAGE "Scroll to locate and select a valid Curriculum",
263 COLOR W/BG,W/BG,B/BG,B/BG,BG/W,W/R,GR/W
264 ON SELECTION POPUP menu DO desktop
265 RETURN
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1 * *****
2 *
3 * Procedure file: C:\PTMS\NPS_INTR.PRG
4 *
5 * Proc & Fnct: DELAY
6 *
7 * Set by: NPSOC.PRG
8 *
9 * Call: DELAY
10 * (procedure in NPS_INTR.PRG)
11 * PASSTRAN
12 * GETKEY
13 *
14 * Uses: NPS_MISC.DBF
15 *
16 * Documented 01/28/92 at 09:00 FoxDoc version 2.10
17 * Program: NPS_INTR.PRG (Introductory screen, password test,
18 * data/time check module)
19 * PRIVATE COL.col.cntr,counter,password,i
20 * oldcolor,keycode,choice,returnkey,colget,colget,amax,x
21 * n ---Center the Intro heading
22 * hds = "NPSOC PATIENT TRACKING AND RECALL SYSTEM (PTARS)"
23 * COL = (80 - LEN(hds)) / 2
24 * i = .175
25 * counter = 0
26 * DO WHILE counter < 7
27 * DO CASE
28 * CASE counter = 0
29 * SET COLOR TO BG/N
30 * CASE counter = 1
31 * SET COLOR TO G/N
32 * CASE counter = 2
33 * SET COLOR TO RB/N
34 * CASE counter = 3
35 * SET COLOR TO R/N
36 * CASE counter = 4
37 * SET COLOR TO B/N
38 * CASE counter = 5
39 * SET COLOR TO W/N
40 * CASE counter = 6
41 * SET COLOR TO GR/N
42 * ENDCASE
43 * 0 5.15 SAY -
44 * 0 6.15 SAY -
45 * 0 7.15 SAY -
46 * 0 8.15 SAY -
47 * 0 9.15 SAY -
48 * 0 10.15 SAY -
49 * 0 11.15 SAY -
50 * 0 12.15 SAY -
51 * 0 13.15 SAY -
52 * 0 14.15 SAY -
53 * 0 15.15 SAY -
54 * DO delay WITH x
55 * counter = counter + 1
56 * ENDDO
57 * 0 17.COL-1 SAY "NPSOC Patient Tracking and Recall System (PTARS)"
58 * COLOR GR/N
59 * 0 18.33 SAY "Version 1.0" COLOR GR/N
60 * WAIT -- TIMEOUT 2
61 * CLEAR
62 * 0 2.COL SAY hds COLOR GR/N
63 * 0 3.33 SAY "Access Screen" COLOR GR/N
64 * 0 1.0 TO 8.79 DOUBLE COLOR G/N
65 * 0 4.0 SAY -
66 * 0 4.40 SAY -
67 * SET COLOR TO W/N,N/W
68 * n ---Begin Password validation
69 * n ---Check for existence of PASSWRO.DBF
70 * IF .NOT. FILE("NPS_MISC.DBF")
71 * 77 CHR(7)
72 * WAIT "Password file not found. Program quitting..." WINDOW TIMEOUT 3
73 * SET COLOR TO W/N,N/W
74 * CLEAR
75 * 0 0.0 SAY "NPS_MISC.DBF not found. Check User's Manual." COLOR W/N
76 * CLOSE ALL
77 * QUIT
78 * ENDOF
79 * n ---Using NPS_MISC.DBF
80 * USE nps_disc IN E
81 * SELECT E
82 * 0 11.35 SAY -
83 * 0 12.35 SAY -
84 * 0 13.35 SAY -
85 * 0 14.35 SAY -
86 * n ---Password routines
87 * counter = 0
88 * DO WHILE .T.

```

```

89 * password = SPACE(4)
90 * 0 6.25 SAY "Please type the password."
91 * 0 6.52 SAY - "COLOR N/W"
92 * 77 CHR(7)
93 * colget = 59
94 * colsay = 51
95 * amax = SPACE(11)
96 * password = ""
97 * FOR i = 1 TO 6
98 * 0 6.colget + 1 GET amax COLOR ,i
99 * READ
100 * password = password + colget
101 * 0 6.colget + 1 SAY -
102 * CLEAR GETS
103 * ENDFOR
104 * IF UPPER(password) = passtran(password)
105 * EXIT
106 * ELSE
107 * 77 CHR(7)
108 * counter = counter + 1
109 * DO CASE
110 * CASE counter < 3
111 * WAIT "Invalid Password on attempt " + TRIM(STR(counter)) + ",
112 * Try again ..." WINDOW TIMEOUT 1
113 * CASE counter = 3
114 * WAIT "Invalid Password on attempt " + TRIM(STR(counter)) + ",
115 * Quitting program ..." WINDOW TIMEOUT 1
116 * SET COLOR TO W/N
117 * CLEAR
118 * 0 0.0 SAY "Password failure entering PTARS. User rejected."
119 * COLOR W/N
120 * QUIT
121 * ENDCASE
122 * LOOP
123 * ENDOF
124 * ENDDO
125 * USE
126 * n ---Check systime date
127 * SET CURSOR ON
128 * 0 6.2 CLEAR TO 6.77
129 * 77 CHR(7)
130 * SET COLOR TO W/N
131 * 0 6.11 SAY "The system time is"
132 * 0 6.30 SAY TIME() COLOR W/N
133 * 0 6.41 SAY "Is this date correct? (y/n)"
134 * choice = "n"
135 * DO gattay WITH choice, "Y"
136 * IF choice = "Y"
137 * 0 11.0 CLEAR TO 20.79
138 * 0 11.0 SAY --
139 * RUN DATE
140 * 0 11.0 CLEAR TO 23.79
141 * ENDOF
142 * 0 6.2 CLEAR TO 6.77
143 * 77 CHR(7)
144 * 0 6.11 SAY "The system time is"
145 * 0 6.30 SAY TIME() COLOR W/N
146 * 0 6.41 SAY "Is this time correct? (y/n)"
147 * choice = "n"
148 * DO gattay WITH choice, "Y"
149 * IF choice = "Y"
150 * 0 11.0 SAY --
151 * RUN TIME
152 * 0 11.0 CLEAR TO 23.79
153 * ENDOF
154 * SET CURSOR OFF
155 * SET COLOR TO W/N,N/W
156 * 0 1.0 CLEAR TO 10.79
157 * 0 0.40 SAY DATE() COLOR N/W
158 * 0 0.48 SAY - "COLOR N/W"
159 * SET CLOCK ON
160 * RETURN
161 * *****
162 * 1
163 * 1 Procedure: DELAY
164 * 1
165 * 1 Called by: NPS_INTR.PRG
166 * 1
167 * 1 Procedure delay
168 * 1
169 * 1 PRIVATE y
170 * 1
171 * 1 z = SECONDS() + y
172 * 1 DO WHILE SECONDS() < z
173 * 1 ENDDO
174 * RETURN
175 * 1, EOF, NPS_INTR.PRG

```

[illegible]

```

89 INDEX ON curr_num TAG curr_num ADDITIVE
90 INDEX ON panon_tag TAG panon ADDITIVE
91 INDEX ON panon_last_name_first_name TAG panon ADDITIVE
92 WAIT ** TIMEOUT 1
93 ENDOF
94 SET ORDER TO 1
95 a ---Do initial startup checks
96 IF ( ! open_checks )
97 a ---Check if sufficient diskspaces available
98 DO space_check
99 a ---Change members.class to 4 if full 12 mos since last_12
100 DO UPDATE
101 ENDOF
102 a ---Open activity database files.
103 IF NOT FILE( "ACTIVITY.DBF" )
104 missing_dbf = "ACTIVITY.DBF"
105 no_dbf = .T.
106 DO warn_dbf WITH missing_dbf
107 RETURN
108 ENDOF
109 SELECT 2
110 USE activity
111 a ---Open INDEX files.
112 IF NOT FILE( "ACTIVITY.CDX" )
113 @ ROW_0 SAV ICreating structural index "ACTIVITY.CDX" ...
114 INDEX ON ulc TAG act_ulc ADDITIVE
115 WAIT ** TIMEOUT 1
116 ENDOF
117 SET ORDER TO 1
118 a ---Open curriculum database files.
119 IF NOT FILE( "CURRICUL.DBF" )
120 missing_dbf = "CURRICUL.DBF"
121 no_dbf = .T.
122 DO warn_dbf WITH missing_dbf
123 RETURN
124 ENDOF
125 SELECT 3
126 USE curcicul
127 a ---Open INDEX files.
128 IF NOT FILE( "CURRICUL.CDX" )
129 @ ROW_0 SAV ICreating structural index "CURRICUL.CDX" ...
130 INDEX ON curr_num TAG curr_num ADDITIVE
131 ENDOF
132 SET ORDER TO 1
133 a ---Open director database files.
134 IF NOT FILE( "DIRECTOR.DBF" )
135 missing_dbf = "DIRECTOR.DBF"
136 no_dbf = .T.
137 DO warn_dbf WITH missing_dbf
138 RETURN
139 ENDOF
140 SELECT 4
141 USE DIRECTOR
142 a ---Open nps_alsc database files.
143 IF NOT FILE( "nps_alsc.dbf" )
144 SET COLOR TO M/N
145 77 CHR(7)
146 WAIT "NPS_MISC.DBF not found. Program quitting ..." WINDOW TIMEOUT 2
147 CLEAR
148 @ 0,0 SAV "NPS_MISC.DBF files not found. Check the User's Manual ..."
149 CLOSE ALL
150 QUIT
151 ENDOF
152 SELECT 5
153 USE nps_alsc
154 a ---Set relation(1).
155 IF NOT FILE( "RELATE1.VUE" ) .OR. norelate1 = .T.
156 SELECT 2
157 SET RELATION TO ulc INTO members ADDITIVE
158 SELECT 3
159 SET RELATION TO curr_num INTO members ADDITIVE
160 SELECT 1
161 a ---Save environment to view file 1.
162 CREATE VIEW relat1 FROM ENVIRONMENT
163 norelate1 = .F.
164 ENDOF
165 CLOSE DATABASES
166 a ---Set up second environment
167 IF NOT FILE( "RELATE2.VUE" ) .OR. norelate2 = .T.
168 SELECT 1
169 USE members ORDER 1
170 USE activity IN 0 ORDER 1
171 SET RELATION OFF INTO members
172 USE curcicul IN C ORDER 1
173 SET RELATION OFF INTO members
174 USE DIRECTOR IN D
175 USE nps_alsc IN E

```

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174 SET RELATION TO ulc INTO activity ADDITIVE
175
176 m ---Save environment to curr_nma INTO curricul ADDITIVE
177
178 CREATE VIEW relat2z FROM ENVIRONMENT
179
180 norelat2z = .F.
181 ENDIF
182
183 m---Initialize database variables for current workarea
184 SET VIEW TO relat1
185
186 s---Set up work area definitions
187
188 DO nps_area
189 NO DOB = .F.      $LALL database files are present
187 RETURN
188
189 s
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1 1. *****
2 2.
3 3. Procedure file, C:\PTARS\NPS_APPE.PRG
4 4.
5 5. Proc & Fncs, NPS_SAV1
6 6. NPS_SAV2
7 7. NPS_SAV3
8 8. NPS_CHECK
9 9.
10 10. Set br, NPSLOC.PRG
11 11.
12 12. Calls, NPS_FORHAI
13 13. NPS_FORHAI
14 14. NPS_FORHAI
15 15. NPS_FORHAI
16 16. NPS_SAV1
17 17. NPS_SAV2
18 18. NPS_SAV3
19 19. NPS_STOR
20 20. NPS_SAV1
21 21. NPS_SAV2
22 21. NPS_SAV3
23 21. NPS_KEYS
24 21. NPS_GETS
25 21. NPS_CHECK
26 21. NPS_REPL
27 21.
28 21. Documented 01/28/92 at 09:00 FoxDoc version 2.10
29 21. *****
30 21. Procedure, NPS_APPE.PRG (append record module)
31 21. *****
32 21. ROW = promptrow
33 21. ROW = 0
34 21. STORE .F. To isblank.isunique.isdeleted.scrnId
35 21. isdeleted = .F.
36 21. NPS = .T.
37 21. NPS = .T.
38 21. NPS = .T.
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100 21. NPS = .T.

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262 WINDOW TIMEOUT 2
263 isolated = .T.
264 ENDIF
265 CASE @bifarea = "3"
266 IF (LEN(ALLTRIM(scurr_name)) < 3) .OR. (EMPTY(ALLTRIM(scurr_name)))
267 77 CHR(7)
268 WAIT - Incomplete or missing data. Record not saved.
269 WINDOW TIMEOUT 2
270 isolated = .T.
271 ENDIF
272 ENDCASE
273 RETURN
274 M, EOP, NPS_APPE.PRG

```

```

1  *****
2  *
3  * Procedure files, C:\VPARS\NPS_EDIT.PRG
4  *
5  * Procs & Facts, DIRECTOR
6  *
7  *
8  * Set by: NPSDC.PRG
9  *
10 * Calls: NPS.FORMA2
11 *
12 * NPS.FORWB
13 * NPS.FORC
14 * DIRECTOR
15 * HLP
16 * SAYREC
17 * NPS.NDIS
18 * NPS.SEEK
19 * SAYLINE
20 * DOQOTO
21 * NPS.STOR
22 * NPS.KEYS
23 * NPS.GETS
24 * NPS.REPL
25 * UPATEREC
26 *
27 *
28 * Documented 01/28/92 at 09:00
29 *
30 * Program: NPS_EDIT.PRG (edit/view records module)
31 *
32 * PRIVATE ROW, lastpage, editchoice, ndschoice, counter, i
33 *
34 * ROW = promptrow!
35 * exp = ""
36 * STORE .F. TO isdeleted, isblank, isunique, isdeleted
37 *
38 * CAPSLOCK(.F.)
39 * SET DELETED ON
40 * GO TOP
41 * DO CASE
42 * CASE difarea = "1"
43 * DO nps.fora2
44 * CASE difarea = "2"
45 * DO nps.fora2
46 * CASE difarea = "3"
47 * DO nps.fora2
48 * CASE difarea = "4"
49 * DO DIRECTOR
50 * RETURN
51 * ENDCASE
52 * STORE "n" TO editchoice, ndschoice
53 * recnum = RECHO()
54 *
55 * Loop until (Return) is pressed.
56 * DO WHILE .T.
57 * ON KEY LABEL F1 DO hip WITH "Edit"
58 * SET COLOR TO W/N,N/W
59 * IF .NOT. (editchoice # "NP")
60 * @ ROW,0 CLEAR
61 * ENDF
62 * SET CURSOR OFF
63 * @ ROW,0 SAY "EDIT/VIEW, (Edit) (F)ind (G)oto (N)ext-record ",
64 * (P)rev-record (Return) - COLOR W/BG
65 * DO GETVIEW WITH editchoice, "EFGNPS" returnkey
66 * DO CASE
67 * CASE editchoice = returnkey
68 *
69 * *****
70 * CLOSE DATABASES
71 * SET VIEW TO RELATEI
72 * SELECT kdbarea
73 * SET DELETED OFF
74 * EXIT
75 * CASE editchoice = "F"
76 *
77 * ---Find a record.
78 * IF ndschoice > "0"
79 * oldrecnum = RECHO()
80 * DO nps.seek WITH ROW
81 * IF EOF()
82 * DO sayline WITH ROW, "No find."
83 * WAIT
84 * GOTO oldrecnum
85 * ELSE
86 * DO sayrec
87 * isdeleted = .F.
88 * ENDF

```

```

89 ENDF
90 CASE editchoice = "G"
91 * ---Goto a record
92 DO dogoto WITH ROW, recnum, lastrec
93 DO sayrec
94 isdeleted = .F.
95 CASE editchoice = "N"
96 * ---Next record.
97 oldrecnum = RECHO()
98 SKIP + 1
99 IF EOF()
100 DO saynot WITH ROW, oldrecnum
101 ELSE
102 DO sayrec
103 isdeleted = .F.
104 ENDF
105 CASE editchoice = "P"
106 * ---Previous record.
107 oldrecnum = RECHO()
108 SKIP - 1
109 IF BOF()
110 DO saynot WITH ROW, oldrecnum
111 ELSE
112 DO sayrec
113 isdeleted = .F.
114 ENDF
115 CASE editchoice = "E"
116 * ---Edit the record.
117 isdeleted = .T.
118 DO nps.stor
119 oldrecnum = RECHO()
120 * ---Check for duplicate record.
121 DO CASE
122 CASE difarea = "1"
123 keynow = exp
124 CASE difarea = "2"
125 keynow = multic
126 CASE difarea = "3"
127 keynow = exp
128 ENDCASE
129 DO WHILE .T.
130 @ ROW, 0 SAY "EDIT: Press (Esc) to abort,SPACE(12) COLOR W/BG
131 SET CURSOR ON
132 * ---Enter key field values.
133 DO nps.kevs WITH exp, isblank, isunique
134 IF exp = keynow
135 EXIT
136 ENDF
137 IF isblank .OR. .NOT. isunique
138 EXIT
139 ENDF
140 * ---Check for duplicate key in master file.
141 SET DELETED OFF
142 SEEK exp
143 IF EOF()
144 * ---No duplicate key found, so leave.
145 SET DELETED ON
146 GO oldrecnum
147 EXIT
148 ELSE
149 * ---Found a duplicate record in the file.
150 DO CASE
151 CASE difarea = "1"
152 77 CHR(7)
153 WAIT "DUPLICATE SSM. Change value to proceed." WINDOW 1
154 TIMEOUT 2
155 CASE difarea = "2"
156 77 CHR(7)
157 WAIT "DUPLICATE UIC. Change value to proceed." WINDOW 1
158 TIMEOUT 2
159 CASE difarea = "3"
160 77 CHR(7)
161 WAIT "DUPLICATE Curriculum. Change value to proceed." ;
162 WINDOW 1
163 TIMEOUT 2
164 ENDCASE
165 GO oldrecnum
166 ENDDO
167 IF isblank
168 isdeleted = .T.
169 ELSE
170 DO nps.gets
171 IF NOT LASTKEY() = 27
172 DO nps.repl
173 IF difarea = "1"
174 DO upaterec
175
176

```

```

1 *****
2 *
3 * Procedure files, C:\VPARS\NPS_EDIT.PRG
4 *
5 * Procs & Facts, DIRECTOR
6 *
7 *
8 * Set by: NPSDC.PRG
9 *
10 * Calls: NPS.FORMA2
11 *
12 * NPS.FORWB
13 * NPS.FORC
14 * DIRECTOR
15 * HLP
16 * SAYREC
17 * NPS.NDIS
18 * NPS.SEEK
19 * SAYLINE
20 * DOQOTO
21 * NPS.STOR
22 * NPS.KEYS
23 * NPS.GETS
24 * NPS.REPL
25 * UPATEREC
26 *
27 *
28 * Documented 01/28/92 at 09:00
29 *
30 * Program: NPS_EDIT.PRG (edit/view records module)
31 *
32 * PRIVATE ROW, lastpage, editchoice, ndschoice, counter, i
33 *
34 * ROW = promptrow!
35 * exp = ""
36 * STORE .F. TO isdeleted, isblank, isunique, isdeleted
37 *
38 * CAPSLOCK(.F.)
39 * SET DELETED ON
40 * GO TOP
41 * DO CASE
42 * CASE difarea = "1"
43 * DO nps.fora2
44 * CASE difarea = "2"
45 * DO nps.fora2
46 * CASE difarea = "3"
47 * DO nps.fora2
48 * CASE difarea = "4"
49 * DO DIRECTOR
50 * RETURN
51 * ENDCASE
52 * STORE "n" TO editchoice, ndschoice
53 * recnum = RECHO()
54 *
55 * Loop until (Return) is pressed.
56 * DO WHILE .T.
57 * ON KEY LABEL F1 DO hip WITH "Edit"
58 * SET COLOR TO W/N,N/W
59 * IF .NOT. (editchoice # "NP")
60 * @ ROW,0 CLEAR
61 * ENDF
62 * SET CURSOR OFF
63 * @ ROW,0 SAY "EDIT/VIEW, (Edit) (F)ind (G)oto (N)ext-record ",
64 * (P)rev-record (Return) - COLOR W/BG
65 * DO GETVIEW WITH editchoice, "EFGNPS" returnkey
66 * DO CASE
67 * CASE editchoice = returnkey
68 *
69 * *****
70 * CLOSE DATABASES
71 * SET VIEW TO RELATEI
72 * SELECT kdbarea
73 * SET DELETED OFF
74 * EXIT
75 * CASE editchoice = "F"
76 *
77 * ---Find a record.
78 * IF ndschoice > "0"
79 * oldrecnum = RECHO()
80 * DO nps.seek WITH ROW
81 * IF EOF()
82 * DO sayline WITH ROW, "No find."
83 * WAIT
84 * GOTO oldrecnum
85 * ELSE
86 * DO sayrec
87 * isdeleted = .F.
88 * ENDF

```

```

1  * *****
2  * Procedure file: C:\PTMS\NPS_BROW.PRG
3  *
4  *
5  * Proc & Func: PAINT
6  *
7  *
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9  *
10 *
11 *
12 * Call: HLP
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353 LIST NEXT listrecs curr_num, "curr_name", dept_code, "phone_no
354 SET HEADING ON
355 RETURN
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87 (recall_3 < GORONTH(DATE(), -1)*5) ;
88 .AND. (EMPTY(recall_4)))
89 CNT = 4*
90 DO goreal1s
91   ---Do recall1 at beginning of 13th month since last_t2
92   SET FILTER TO (last_t2 < GORONTH(DATE(), -12)) ;
93   .AND. (members.recall_2 < GORONTH(DATE(), -1)*5) ;
94   .AND. (NOT EMPTY(recall_2)) .AND. (EMPTY(recall_3)))
95   CNT = 3*
96   DO goreal1s
97     ---Do recall2 at beginning of 12th month since last_t2
98     SET FILTER TO (last_t2 < GORONTH(DATE(), -11)) ;
99     .AND. (members.recall_1 < GORONTH(DATE(), -1)*5) ;
100     .AND. (NOT EMPTY(recall_1)) .AND. (EMPTY(recall_2)))
101     CNT = 2*
102     DO goreal1s
103       ---Do recall3 at beginning of 11th month since last_t2
104       SET FILTER TO (last_t2 < GORONTH(DATE(), -10)) ;
105       .AND. (EMPTY(recall_1)))
106       CNT = 1*
107       DO goreal1s
108         aerintcnt = .F.
109         ENDDO
110       ON ESCAPE
111         SET CURSOR ON
112         ENDOIF
113       ON KEY * 315
114         SET FILTER TO
115         SET TEXTFILER TO
116         CASE choice = "2" .OR. choice = "9"
117           SET CURSOR OFF
118           SET CURSOR TO W/M
119           DO rec_lists
120           CASE choice = "3" .OR. choice = "V"
121             SET CURSOR OFF
122             SET COLOR TO W/M
123             @ 24,0 SAY "WORKING ..." COLOR W/M
124             DO nos_crec
125             ENDCASE
126             ENDDO
127 ENDDO
128
129
130
131 Procedure: RECALLS_MENU
132
133 Called by: NPS_RECA.PRG
134
135 PROCEDURE recalls_menu
136 PRIVATE COL
137 CLEAR
138 @ 0,40 SAY DATE() COLOR W/M
139 @ 0,48 SAY " " COLOR W/M
140 @ ---Center the menu heading.
141 menuhdg = "P T A R S   R E C A L L S   M E N U"
142 COL = (80 - LEN(menuhdg)) / 2
143 @ 1,0 TO 10,79 DOUBLE COLOR G/M
144 @ 3,0 SAY " "
145 @ 3,40 SAY " "
146 @ 2,COL SAY menuhdg COLOR GR/M
147 SET COLOR TO W/M,N/W
148 @ 5,3 SAY " (F1) for help"
149 @ 5,8 SAY "F1" COLOR GR/M
150 @ 6,3 SAY "Alt+F1) for functions"
151 @ 6,4 SAY "Alt+F1" COLOR GR/M
152 COL = 34
153 @ 5,COL SAY "0. Exit to main menu"
154 @ 5,COL + 3 SAY "E" COLOR GR/M
155 @ 6,COL SAY "1. Print recalls"
156 @ 6,COL + 3 SAY "P" COLOR GR/M
157 @ 7,COL SAY "2. Print most recent recall list"
158 @ 7,COL + 4 SAY "R" COLOR GR/M
159 @ 8,COL SAY "3. View/edit recall dates"
160 @ 8,COL + 3 SAY "V" COLOR GR/M
161 @ 10,33 SAY "select : "
162 SET CURSOR ON
163 @ 10,42 SAY ""
164 RETURN
165
166
167 Procedure: REC_LISTS
168
169 Called by: NPS_RECA.PRG
170
171 Calls: DEACTPG
172          PRNCHK
173          PRNPROB
174          PRNPROC
175
176 (procedure in NPS_PROC.PRG)
177 (procedure in NPS_PROC.PRG)
178 (procedure in NPS_RECA.PRG)
179 (procedure in NPS_PROC.PRG)

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175 #!
176 el if error in select or escape routine or error response received:
177     177 PROCEDURE rec_lists
178     IF NOT LASTKEY() = 27      ##if not escape key pressed
179         MESSAGE "Scroll or press highlighted letter to select list ",
180             "to print" COLOR U/B,G,U/B,G,B/BG,B/BG,B/G,M/U/R,CB/BG
181         DEFINE BAR 1 OF rec_lists PROMPT = Recall V1 -
182         DEFINE BAR 2 OF rec_lists PROMPT = Recall V2 -
183         DEFINE BAR 3 OF rec_lists PROMPT = Recall V3 -
184         DEFINE BAR 4 OF rec_lists PROMPT = Recall V4 -
185         DEFINE BAR 5 OF rec_lists PROMPT = Recall V4 -
186         ON SELECTION POPUP rec_lists DO descloop
187         abort ""
188         @ 10,33 SAY "          * COLOR G/YM
189         ACTIVATE POPUP rec_lists
190         STORE .T. TO morint
191         DO CASE
192             CASE morompt = "Recall 1."
193                 rectype = "recall1.lst"
194                 DO prnchk
195                 DO rcern WITH rectype
196                 EFFECT
197             CASE morompt = "Recall 2 ."
198                 rectype = "recall2.lst"
199                 DO prnchk
200                 DO rcern WITH rectype
201                 EFFECT
202             CASE morompt = "Recall 3 ."
203                 rectype = "recall3.lst"
204                 DO prnchk
205                 DO rcern WITH rectype
206                 EFFECT
207             CASE morompt = "Recall 4 ."
208                 rectype = "recall4.lst"
209                 DO prnchk
210                 DO rcern WITH rectype
211                 EFFECT
212             CASE morompt = "All ."
213                 counter = 0
214                 DO prnchk
215                 ON ERROR DO prinorob
216                 > f problem
217                 DO WHILE (counter < 4) AND, morint
218                     counter = counter + 1
219                     rectype = "recall." + LTRIM(STR(counter)) + ".lst"
220                     DO rcern WITH rectype
221                     ENDDO
222                     CLEAR
223                     EFFECT
224                     ENDCASE
225                     RELEASE POPUP rec_lists
226                 ENDIF
227             RETURN
228         el if error in select or escape routine or error response received:
229             229 PROCEDURE RECPRN
230             230 Called by: REC_LISTS
231             231 Callis: PRNPROM
232             232 Callis: PRNSTOP
233             233 Other Files: RECTYPE
234             234
235             235 PROCEDURE recprn
236             236 240 PROCEDURE recprn
237             237 241 PARAMETER rectype
238             238 242 IF NOT LASTKEY() = 27      ##if not escape key pressed
239             239 243 IF prnstat = "Y"
240             240 244 CLEAR
241             241 245 SET ESCAPE ON
242             242 246 STORE .T. TO morint,morntent
243             243 247 STORE .F. TO morint,morntent
244             244 248 ON ERROR DO prinorob
245             245 249 ON ESCAPE DO prnstop
246             246 250 DO WHILE morintent AND, morint
247             247 251 n ---Print recall list
248             248 252 CLEAR
249             249 253 IF morint
250             250 254 @ 0,24 SAY "Printing " + rectype + " listing ..." COLOR U/M
251             251 255 @ 0,24 SAY "Press (Esc) to abort" COLOR U/M
252             252 256 ENDFI
253             253 257 TYPE rectype TO PRINTER
254             254 258 morintent = .F.
255             255 259 ENDDO

```

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435 DO EDIT WITH leadited
436 IF recnualst = RECHO() .AND. .NOT. leadited
437     RESTORE SCREEN
438 ELSE
439     ---Redisplay the screen.
440     SET COLOR TO W/N,N/W
441     CLEAR
442     GO recnualst
443     IF .NOT. do_not_reposition_record_pointer.
444         leadited = .T.
445         pagepaint = .T.
446     ENDOF
447 CASE choice = "F"
448     m = find a record.
449     DO noside WITH rowmopt.choice
450     IF choice = "G"
451         recnualst = RECHO()
452         DO noside WITH rowmopt
453         IF EOF()
454             DO exiline WITH rowmopt,"No find."
455             WAIT
456             @ rowmopt,0 CLEAR
457             GOTO recnualst
458         ELSE
459             recnualst = RECHO()
460             pagepaint = .T.
461             ENDOF
462             @ rowmopt,0 CLEAR
463             CASE choice = "G"
464             DO doside WITH rowmopt,recnue,lastrac
465             IF recnue > 0
466                 recnualst = RECHO()
467                 pagepaint = .T.
468             ENDOF
469             CASE choice = padn
470             IF .NOT. EOF()
471                 GOTO recnualst
472                 SKIP atprec
473             IF EOF()
474                 GOTO BOTTOM
475             ENDOF
476             recnualst = RECHO()
477             pagepaint = .T.
478             ENDOF
479             CASE choice = pep
480             IF .NOT. BOF()
481                 GOTO recnualst
482                 SKIP -atprec
483             IF BOF()
484                 GOTO TOP
485             ENDOF
486             recnualst = RECHO()
487             pagepaint = .T.
488             ENDOF
489             ENDCASE
490             GOTO TOP
491             GOTO TOP
492             RETURN
493             Procedure: RECOISPLAY
494             Called by: MPS_CREC
495             (procedure in MPS_RECA.PRG)
496             Procedure: RECOISPLAY
497             Called by: MPS_CREC
498             (procedure in MPS_RECA.PRG)
499             Procedure: RECOISPLAY
500             Called by: MPS_CREC
501             (procedure in MPS_RECA.PRG)
502             Procedure: RECOISPLAY
503             Called by: MPS_CREC
504             (procedure in MPS_RECA.PRG)
505             Procedure: RECOISPLAY
506             Called by: MPS_CREC
507             (procedure in MPS_RECA.PRG)
508             Procedure: RECOISPLAY
509             Called by: MPS_CREC
510             (procedure in MPS_RECA.PRG)
511             Procedure: RECOISPLAY
512             Called by: MPS_CREC
513             (procedure in MPS_RECA.PRG)
514             Procedure: RECOISPLAY
515             Called by: MPS_CREC
516             (procedure in MPS_RECA.PRG)
517             Procedure: RECOISPLAY
518             Called by: MPS_CREC
519             (procedure in MPS_RECA.PRG)
520             Procedure: RECOISPLAY
521             Called by: MPS_CREC
522             (procedure in MPS_RECA.PRG)

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347 keystroke = "EFGHJklmnopqrstuvwxyz0123456789-+*/<>~`"
348 rowtop = 4
349 rowbottom = 21
350 rowmopt = rowbottom + 2
351 atprec = rowbottom - rowtop + 1
352 GOTO TOP
353 m = ---Initialize local variables.
354 ROW = rowtop
355 recnue = RECHO()
356 recnualst = recnue
357 pagepaint = .T.
358 STORE .F. TO leadited,warn_cnt
359 m = ---Perform view of recall fields.
360 CLEAR
361 m = The following loop is really a "REPEAT/UNTIL (cond)".
362 DO WHILE .T.
363     ON KEY LABEL (1) DO HELP WITH "Gr"
364     IF pagepaint = RECHO()
365         GOTO recnualst
366         DO recnualst WITH (rowtop),atprec
367         GOTO recnue
368         IF leadited = .F.
369             ROW = rowtop
370             ENDOF
371             leadited = .F.
372             pagepaint = .F.
373             ENDOF
374             SET COLOR TO W/N,N/W
375             SET CURSOR OFF
376             @ rowmopt,0 SAY promptbar
377             @ rowmopt,0 SAY " "
378             "VIEW RECALLS: (Exit) (Find) (Goto) (Mode) (Arrows) (Page) *".
379             @ ROW,0 SAY CHR(16) & Set record pointer
380             choice = ""
381             DO CASE
382             CASE ROW = ROW - 1
383                 DO getkey WITH choice,keystroke
384                 DO WHILE choice & wearrow-downarrow
385                     @ ROW,0 SAY " "
386                     IF choice = uparrow
387                         SKIP -1
388                     DO CASE
389                     CASE ROW = ROW - 1
390                         GOTO TOP
391                     CASE ROW > rowtop
392                         ROW = ROW - 1
393                     OTHERWISE
394                         SKIP
395                     ENDCASE
396                     ELSE
397                         SKIP
398                     DO CASE
399                     CASE EOF()
400                         GOTO BOTTOM
401                     CASE ROW < rowbottom
402                         ROW = ROW + 1
403                     OTHERWISE
404                         SKIP -1
405                     ENDCASE
406                     ENDOF
407                     @ ROW,0 SAY CHR(16)
408                     DO getkey WITH choice,keystroke
409                     ENDOF
410                     m = ---Prompt line selections.
411                     DO CASE
412                     CASE choice = returnkey
413                         IF rowbottom = 39 .OR. rowbottom = 46
414                             CLEAR
415                             @ 0,40 SAY DATE() COLOR N/W
416                             @ 0,48 SAY " " COLOR N/W
417                             SET DISPLAY TO EGZS
418                             ENDOF
419                             EXIT
420                             CASE choice = "M"
421                             IF leadited = .F.
422                                 DO viewbrow
423                                 DO pagepaint = .T.
424                                 ENDOF
425                                 77 CHR(7)
426                                 WAIT "Mode change not available during editing." WINDOW TIMEOUT 1
427                                 ENDOF
428                                 CASE choice = "E"
429                                 recnualst = RECHO()
430                                 IF (1 warn_cnt)
431                                     DO warn_window WITH warn_cnt
432                                     ENDOF
433                                     SAVE SCREEN
434                                     ENDOF

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260 ON ESCAPE klreset
261 ENDOF
262 SET KEY = 315
263 SET ESCAPE OFF
264 RETURN
265
266 m = ---Initialize local variables.
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346 m = ---Initialize local variables.

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523 SUBSTR(first_name,1,1),1,15),1,15), " ", recall_1, " ", recall_2, " ", "
524 recall_3, " ", recall_4, " "
525 SET HEADLINE ON
526 RETURN
527 *****
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1  * *****
2  * Procedure file: C:\VTARS\NPS_REPO.PRG
3  *
4  *
5  * Proc & Funcs: REPORT_MENU
6  *
7  *
8  *
9  *
10 *
11 *
12 *
13 * Call: HLP
14 *
15 *
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24 *
25 * *****
26 * Program: NPS_REPO.PRG (reports module)
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352 IF prntat = "Y"
353 W ---Escape routine
354 SET CURSOR OFF
355 CLEAR
356 SET ESCAPE ON
357 STORE .1. TO prntint
358 ON ERROR DO prntint
359 ON ESCAPE DO prntint
360 DO WHILE prntint AND, prntint
361 @ 10.24 SAY "Sending report to printer ..." COLOR W/WH
362 @ 11.24 SAY "Press (Esc) to abort" COLOR W/WH
363 DO RETURN
364 REPORT FORM rptname TO PRINTER NOCONSOLE
365 prntint = .F.
366 ENDOO
367 ON ERROR @reset
368 ON ESCAPE @reset
369 SET CURSOR ON
370 ENDIF
371 ON KEY = 315 @reset
372 ON KEY = 315 @reset
373 RETURN
374 M, ED, NPS_REPO.PRG

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244 PROCEDURE classpop
245 IF NOT LASTKEY() = 27 @if not escape key pressed
246 DEFINE POPUP classpop FROM 4.55 TO 12.67 TITLE "Select";
247 MESSAGE "Scroll" or press highlighted letter to select Class ";
248 "to print" COLOR W/BG,W/BG,BG,BG,W/BG,BG,W/BG,BG;
249 DEFINE BAR 1 OF classpop PROMPT "Class \1" -
250 DEFINE BAR 2 OF classpop PROMPT "Class \2" -
251 DEFINE BAR 3 OF classpop PROMPT "Class \3" -
252 DEFINE BAR 4 OF classpop PROMPT "Class \4" -
253 DEFINE BAR 5 OF classpop PROMPT "Class \5" -
254 DEFINE BAR 6 OF classpop PROMPT "Class \6" -
255 DEFINE BAR 7 OF classpop PROMPT "Class \7" -
256 ON SELECTION POPUP classpop DO deactpop
257 @prompt = ""
258 @ 14.33 SAY " " COLOR G/Y
259 ACTIVATE POPUP classpop
260 DO CASE
261 CASE @prompt = "Class 1" -
262 SET FILTER TO class = 1
263 CASE @prompt = "Class 2" -
264 SET FILTER TO class = 2
265 CASE @prompt = "Class 3" -
266 SET FILTER TO class = 3
267 CASE @prompt = "Class 4" -
268 SET FILTER TO class = 4
269 CASE @prompt = "Class 5" -
270 SET FILTER TO (class = 1) .OR. (class = 2)
271 CASE @prompt = "Class 3 & 4" -
272 SET FILTER TO (class = 3) .OR. (class = 4)
273 CASE @prompt = "All Classes" -
274 SET FILTER TO
275 ENDOO
276 RELEASE POPUP classpop
277 ENDIF
278 RETURN
279 M, ED, NPS_REPO.PRG
280
281 PROCEDURE: PNPPOP
282 Called by: NPS_REPO.PRG
283 Calls: DEACTPOP (procedure in NPS_REPO.PRG)
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89 0 1.0 TO 12.79 DOUBLE COLOR G/N
90 3.0 SAY " "
91 4.0 SAY " "
92 0.2 COL SAY HIGH COLOR GR/N
93 SET COLOR TO W/N,N/W
94 COL = 34
95 0 5.3 SAY " " <FI> for help"
96 0 5.8 SAY "FI" COLOR GR/N
97 0 6.3 SAY "<Alt>FI" for function="
98 0 6.4 SAY "AltFI" COLOR GR/N
99 0 5.0 COL SAY "0. Exit to main menu"
100 0 5.0 COL + 3 SAY "E" COLOR GR/N
101 0 6.0 COL SAY "1. Backup utilitie ..."
102 0 6.0 COL + 3 SAY "B" COLOR GR/N
103 0 7.0 COL SAY "2. Change password"
104 0 7.0 COL + 3 SAY "C" COLOR GR/N
105 0 8.0 COL SAY "3. Pack databases"
106 0 8.0 COL + 3 SAY "P" COLOR GR/N
107 0 9.0 COL SAY "4. Change date/time"
108 0 9.0 COL + 4 SAY "N" COLOR GR/N
109 0 10.0 COL SAY "5. default printer"
110 0 10.0 COL + 5 SAY "F" COLOR GR/N
111 0 12.33 SAY "select i "
112 SET CURSOR ON
113 0 12.42 SAY " "
114 RETURN
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124 PROCEDURE prndefault
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177 CASE mercomet = "Time change"
178 RUN TIME
179 ENDCASE
180 RELEASE POPUP date_time
181 RETURN
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245 n=1 CALL GETKEY (procedure in NPS_PROC.PRG)
246 n=1 NPS_PACK.PRG
247 n=1
248 =====
249 PROCEDURE warning
250 PROMPTERS orig1,orignd - COLOR G/N
251 0 12.31 SAY
252 0 13.0 CLEAR TO 24,79
253 0 16, 3 TO 15,76 COLOR W/RB
254 0 17, 4 SAY "Packing the database permanently removes records ";
255 "sorted for deletion" COLOR W/RB
256 0 17,27 SAY "permanently" COLOR R/RB
257 0 18, 4 SAY "and improve the performance of the database. It ";
258 "is undoubt." - COLOR W/RB
259 SET CURSOR ON
260 21,18 SAY "Do you want to pack the database now? (y/n) " COLOR W/N
261 DO key1 WITH choice,"Y" RETURN
262 IF choice < "Y"
263 RETURN
264 ENDIF
265 DO nps_pack WITH orig1,orignd
266 RETURN
267 n=1 =====
268 n=1 Procedure: NPS_CPAS
269 n=1 Called by: NPS_UTIL.PRG
270 n=1
271 n=1 CALL: HLP
272 n=1 (procedure in NPS_PROC.PRG)
273 n=1 , PASSTRA
274 n=1 (procedure in NPS_PROC.PRG)
275 n=1 =====
276 n=1 =====
277 PROCEDURE nps_cpas
278 n=1 --- Change password
279 PRIVATE newpass,verify,colget,coladv,amax,C
280 n=1 ---Using NPS_MISC.DBF
281 SELECT E
282 CLEAR
283 0 0,40 SAY DATE() COLOR N/M
284 0 0,48 SAY " " COLOR N/M
285 n=1 --- Center the fore heading
286 menuhdg = "P A S S W O R D C H A N G E U T I L I T Y"
287 COL = (80 - LEN(menuhdg)) / 2
288 0 1,0 TO 11,79 DOUBLE COLOR G/N
289 0 3, 0 SAY " "
290 0 3,40 SAY " "
291 0 2,COL SAY menuhdg COLOR G/N
292 SET COLOR TO W/N,N/M
293 newpass = SPACE(6)
294 verify = SPACE(6)
295 ON KEY LABEL f1 DO hlp WITH "Paaa"
296 0 5, 3 SAY " <F1> for help"
297 0 5, 8 SAY "F1" COLOR GR/N
298 0 6, 3 SAY "<Alt+F1> for functions"
299 0 6, 4 SAY "Alt+F1" COLOR GR/N
300 0 7, 3 SAY " <Esc> to abort"
301 0 7, 7 SAY "Esc" COLOR GR/N
302 0 5,34 SAY "Enter new password."
303 0 5,55 SAY " " COLOR N/M
304 colget = 64
305 coladv = 54
306 newpass = ""
307 SET CURSOR ON
308 FOR i = 1 TO 6
309 amax = SPACE(1)
310 0 5,colget + 1 GET amax
311 VALID (UPPER(verify)) = "ABCDEFHIJKLMNOPQRSTUVWXYZ"
312 ERROR ("Only alpha characters allowed. Continue entry ...")
313 COLOR ,1
314 READ
315 IF LASTKEY() = 27
316 SET CURSOR OFF
317 WAIT "Password change aborted." WINDOW TIMEOUT 1
318 SET CURSOR ON
319 EXIT
320 ENDIF
321 0 5,coladv + 1 SAY " "
322 newpass = newpass+amax
323 CLEAR GETS
324 EMPUR
325 IF newpass = " " OR (LEN(ALLTRIM(newpass)) < 6)
326 RETURN
327 ELSE
328 77 CHR(7)
329 0 7,34 SAY "Verify new password."
330 0 7,55 SAY " " COLOR N/M
331 verify = ""
332 FOR i = 1 TO 6

```

```

353 amax = SPACE(1)
354 0 7,colget + 1 GET amax COLOR ,1
355 READ
356 IF LASTKEY() = 27
357 SET CURSOR OFF
358 WAIT "Password change aborted." WINDOW TIMEOUT 1
359 SET CURSOR ON
360 CLEAR
361 EXIT
362 ENDIF
363 0 7,coladv + 1 SAY " "
364 verify = newpass+verify+amax
365 CLEAR GETS
366 EMPUR
367 IF LASTKEY() = 27
368 SET CURSOR ON
369 EXIT
370 ENDIF
371 SET CURSOR OFF
372 IF newpass = verify
373 REPLACE password WITH password(newpass,6,1,1)
374 0 9,34 SAY "Verification successful."
375 WAIT -- TIMEOUT 1
376 ELSE
377 77 CHR(7)
378 WAIT "Verification failure. Original password remains in effect."
379 WINDOW TIMEOUT 1
380 ENDIF
381 SET CURSOR ON
382 RETURN
383 n=1 EOF, NPS_UTIL.PRG

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1 *****
2 3 Procedure file, C:\PTARS\NPS_BU.PRG
3 4
4 5 Proc & Frct, BU_MENU
5 6
5 7 LIST_SELECT
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5 9 RESTOR
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5 11 BU_ALL
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5 13 FLOPPY SIZE
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174 DEFINE POPUP bu FROM 3.40 TO 9.71 TITLE "Select"
175 MESSAGE "Scroll or press highlighted letter to select file(s)",
176 COLOR W/BG,U/BG,B/BG,B/BG,BG/N,U/R,GR/BG
177 DEFINE BAR 1 OF bu PROMPT "<CALL"
178 DEFINE BAR 2 OF bu PROMPT "<F1> for help"
179 DEFINE BAR 3 OF bu PROMPT "<ACTIVITY>"
180 DEFINE BAR 4 OF bu PROMPT "<Curriculum>"
181 DEFINE BAR 5 OF bu PROMPT "<Director>"
182 ON SELECTION POPUP bu DO desktop
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244 SET ORDER TO 1
245 c1:= "MEMBERS.DBF"
246 DO CASE
247 CASE bu:disk = "H"
248     bu = "REN.BU.DBF"
249     DO dbf bu WITH ROW,orig,buf
250 CASE bu:disk = "F"
251     bu = "A.MEMBERS.DBF"
252     DO bu_single WITH orig,buf
253 ENDCASE
254 CASE memort = "Activity"
255     SELECT 2
256 SET ORDER TO 1
257 orig = "ACTIVITY.DBF"
258 DO CASE
259 CASE bu:disk = "H"
260     bu = "ACT.BU.DBF"
261     DO dbf bu WITH ROW,orig,buf
262 CASE bu:disk = "F"
263     bu = "A.ACTIVITY.DBF"
264     DO bu_single WITH orig,buf
265 ENDCASE
266 CASE memort = "Curriculum"
267     SELECT 3
268 SET ORDER TO 1
269 orig = "CURRICUL.DBF"
270 DO CASE
271 CASE bu:disk = "H"
272     bu = "CUR.BU.DBF"
273     DO dbf bu WITH ROW,orig,buf
274 CASE bu:disk = "F"
275     bu = "A.CURRICUL.DBF"
276     DO bu_single WITH orig,buf
277 ENDCASE
278 CASE memort = "Director"
279     SELECT 4
280 SET ORDER TO 1
281 orig = "DIRECTOR.DBF"
282 DO CASE
283 CASE bu:disk = "H"
284     bu = "DIR.BU.DBF"
285     DO dbf bu WITH ROW,orig,buf
286 CASE bu:disk = "F"
287     bu = "A.DIRECTOR.DBF"
288     DO bu_single WITH orig,buf
289 ENDCASE
290 CASE memort = "Ureas"
291     SELECT 5
292 SET ORDER TO 1
293 orig = "UREAS.DBF"
294 DO CASE
295 CASE bu:disk = "H"
296     bu = "UREAS.BU.DBF"
297     DO dbf bu WITH ROW,orig,buf
298 CASE bu:disk = "F"
299     bu = "A.UREAS.DBF"
300     DO bu_single WITH orig,buf
301 ENDCASE
302 CASE memort = "CDX"
303     SELECT 6
304 SET ORDER TO 1
305 orig = "CDX.DBF"
306 DO CASE
307 CASE bu:disk = "H"
308     bu = "CDX.BU.DBF"
309     DO dbf bu WITH ROW,orig,buf
310 CASE bu:disk = "F"
311     bu = "A.CDX.DBF"
312     DO bu_single WITH orig,buf
313 ENDCASE
314 CASE memort = "Cursors"
315     SELECT 7
316 SET ORDER TO 1
317 orig = "CURSOR.DBF"
318 DO CASE
319 CASE bu:disk = "H"
320     bu = "CURSOR.BU.DBF"
321     DO dbf bu WITH ROW,orig,buf
322 CASE bu:disk = "F"
323     bu = "A.CURSOR.DBF"
324     DO bu_single WITH orig,buf
325 ENDCASE
326 CASE memort = "Ureas Members"
327     SELECT 8
328 SET ORDER TO 1
329 orig = "UREAS.MEMBERS.DBF"
330 DO CASE
331 CASE bu:disk = "H"
332     bu = "UREAS.MEMBERS.BU.DBF"
333     DO dbf bu WITH ROW,orig,buf
334 CASE bu:disk = "F"
335     bu = "A.UREAS.MEMBERS.DBF"
336     DO bu_single WITH orig,buf
337 ENDCASE
338 CASE memort = "CDX Members"
339     SELECT 9
340 SET ORDER TO 1
341 orig = "CDX.MEMBERS.DBF"
342 DO CASE
343 CASE bu:disk = "H"
344     bu = "CDX.MEMBERS.BU.DBF"
345     DO dbf bu WITH ROW,orig,buf
346 CASE bu:disk = "F"
347     bu = "A.CDX.MEMBERS.DBF"
348     DO bu_single WITH orig,buf
349 ENDCASE
350 CASE memort = "Ureas Members"
351     SELECT 10
352 SET ORDER TO 1
353 orig = "UREAS.MEMBERS.DBF"
354 DO CASE
355 CASE bu:disk = "H"
356     bu = "UREAS.MEMBERS.BU.DBF"
357     DO dbf bu WITH ROW,orig,buf
358 CASE bu:disk = "F"
359     bu = "A.UREAS.MEMBERS.DBF"
360     DO bu_single WITH orig,buf
361 ENDCASE
362 CASE memort = "CDX Members"
363     SELECT 11
364 SET ORDER TO 1
365 orig = "CDX.MEMBERS.DBF"
366 DO CASE
367 CASE bu:disk = "H"
368     bu = "CDX.MEMBERS.BU.DBF"
369     DO dbf bu WITH ROW,orig,buf
370 CASE bu:disk = "F"
371     bu = "A.CDX.MEMBERS.DBF"
372     DO bu_single WITH orig,buf
373 ENDCASE
374 CASE memort = "Ureas Members"
375     SELECT 12
376 SET ORDER TO 1
377 orig = "UREAS.MEMBERS.DBF"
378 DO CASE
379 CASE bu:disk = "H"
380     bu = "UREAS.MEMBERS.BU.DBF"
381     DO dbf bu WITH ROW,orig,buf
382 CASE bu:disk = "F"
383     bu = "A.UREAS.MEMBERS.DBF"
384     DO bu_single WITH orig,buf
385 ENDCASE
386 CASE memort = "CDX Members"
387     SELECT 13
388 SET ORDER TO 1
389 orig = "CDX.MEMBERS.DBF"
390 DO CASE
391 CASE bu:disk = "H"
392     bu = "CDX.MEMBERS.BU.DBF"
393     DO dbf bu WITH ROW,orig,buf
394 CASE bu:disk = "F"
395     bu = "A.CDX.MEMBERS.DBF"
396     DO bu_single WITH orig,buf
397 ENDCASE
398 CASE memort = "Ureas Members"
399     SELECT 14
400 SET ORDER TO 1
401 orig = "UREAS.MEMBERS.DBF"
402 DO CASE
403 CASE bu:disk = "H"
404     bu = "UREAS.MEMBERS.BU.DBF"
405     DO dbf bu WITH ROW,orig,buf
406 CASE bu:disk = "F"
407     bu = "A.UREAS.MEMBERS.DBF"
408     DO bu_single WITH orig,buf
409 ENDCASE
410 CASE memort = "CDX Members"
411     SELECT 15
412 SET ORDER TO 1
413 orig = "CDX.MEMBERS.DBF"
414 DO CASE
415 CASE bu:disk = "H"
416     bu = "CDX.MEMBERS.BU.DBF"
417     DO dbf bu WITH ROW,orig,buf
418 CASE bu:disk = "F"
419     bu = "A.CDX.MEMBERS.DBF"
420     DO bu_single WITH orig,buf
421 ENDCASE
422 CASE memort = "Ureas Members"
423     SELECT 16
424 SET ORDER TO 1
425 orig = "UREAS.MEMBERS.DBF"
426 DO CASE
427 CASE bu:disk = "H"
428     bu = "UREAS.MEMBERS.BU.DBF"
429     DO dbf bu WITH ROW,orig,buf
430 CASE bu:disk = "F"
431     bu = "A.UREAS.MEMBERS.DBF"
432     DO bu_single WITH orig,buf
433 ENDCASE
434 CASE memort = "CDX Members"
435     SELECT 17
436 SET ORDER TO 1
437 orig = "CDX.MEMBERS.DBF"
438 DO CASE
439 CASE bu:disk = "H"
440     bu = "CDX.MEMBERS.BU.DBF"
441     DO dbf bu WITH ROW,orig,buf
442 CASE bu:disk = "F"
443     bu = "A.CDX.MEMBERS.DBF"
444     DO bu_single WITH orig,buf
445 ENDCASE
446 CASE memort = "Ureas Members"
447     SELECT 18
448 SET ORDER TO 1
449 orig = "UREAS.MEMBERS.DBF"
450 DO CASE
451 CASE bu:disk = "H"
452     bu = "UREAS.MEMBERS.BU.DBF"
453     DO dbf bu WITH ROW,orig,buf
454 CASE bu:disk = "F"
455     bu = "A.UREAS.MEMBERS.DBF"
456     DO bu_single WITH orig,buf
457 ENDCASE
458 CASE memort = "CDX Members"
459     SELECT 19
460 SET ORDER TO 1
461 orig = "CDX.MEMBERS.DBF"
462 DO CASE
463 CASE bu:disk = "H"
464     bu = "CDX.MEMBERS.BU.DBF"
465     DO dbf bu WITH ROW,orig,buf
466 CASE bu:disk = "F"
467     bu = "A.CDX.MEMBERS.DBF"
468     DO bu_single WITH orig,buf
469 ENDCASE
470 CASE memort = "Ureas Members"
471     SELECT 20
472 SET ORDER TO 1
473 orig = "UREAS.MEMBERS.DBF"
474 DO CASE
475 CASE bu:disk = "H"
476     bu = "UREAS.MEMBERS.BU.DBF"
477     DO dbf bu WITH ROW,orig,buf
478 CASE bu:disk = "F"
479     bu = "A.UREAS.MEMBERS.DBF"
480     DO bu_single WITH orig,buf
481 ENDCASE
482 CASE memort = "CDX Members"
483     SELECT 21
484 SET ORDER TO 1
485 orig = "CDX.MEMBERS.DBF"
486 DO CASE
487 CASE bu:disk = "H"
488     bu = "CDX.MEMBERS.BU.DBF"
489     DO dbf bu WITH ROW,orig,buf
490 CASE bu:disk = "F"
491     bu = "A.CDX.MEMBERS.DBF"
492     DO bu_single WITH orig,buf
493 ENDCASE
494 CASE memort = "Ureas Members"
495     SELECT 22
496 SET ORDER TO 1
497 orig = "UREAS.MEMBERS.DBF"
498 DO CASE
499 CASE bu:disk = "H"
500     bu = "UREAS.MEMBERS.BU.DBF"
501     DO dbf bu WITH ROW,orig,buf
502 CASE bu:disk = "F"
503     bu = "A.UREAS.MEMBERS.DBF"
504     DO bu_single WITH orig,buf
505 ENDCASE
506 CASE memort = "CDX Members"
507     SELECT 23
508 SET ORDER TO 1
509 orig = "CDX.MEMBERS.DBF"
510 DO CASE
511 CASE bu:disk = "H"
512     bu = "CDX.MEMBERS.BU.DBF"
513     DO dbf bu WITH ROW,orig,buf
514 CASE bu:disk = "F"
515     bu = "A.CDX.MEMBERS.DBF"
516     DO bu_single WITH orig,buf
517 ENDCASE
518 CASE memort = "Ureas Members"
519     SELECT 24
520 SET ORDER TO 1
521 orig = "UREAS.MEMBERS.DBF"
522 DO CASE
523 CASE bu:disk = "H"
524     bu = "UREAS.MEMBERS.BU.DBF"
525     DO dbf bu WITH ROW,orig,buf
526 CASE bu:disk = "F"
527     bu = "A.UREAS.MEMBERS.DBF"
528     DO bu_single WITH orig,buf
529 ENDCASE
530 CASE memort = "CDX Members"
531     SELECT 25
532 SET ORDER TO 1
533 orig = "CDX.MEMBERS.DBF"
534 DO CASE
535 CASE bu:disk = "H"
536     bu = "CDX.MEMBERS.BU.DBF"
537     DO dbf bu WITH ROW,orig,buf
538 CASE bu:disk = "F"
539     bu = "A.CDX.MEMBERS.DBF"
540     DO bu_single WITH orig,buf
541 ENDCASE
542 CASE memort = "Ureas Members"
543     SELECT 26
544 SET ORDER TO 1
545 orig = "UREAS.MEMBERS.DBF"
546 DO CASE
547 CASE bu:disk = "H"
548     bu = "UREAS.MEMBERS.BU.DBF"
549     DO dbf bu WITH ROW,orig,buf
550 CASE bu:disk = "F"
551     bu = "A.UREAS.MEMBERS.DBF"
552     DO bu_single WITH orig,buf
553 ENDCASE
554 CASE memort = "CDX Members"
555     SELECT 27
556 SET ORDER TO 1
557 orig = "CDX.MEMBERS.DBF"
558 DO CASE
559 CASE bu:disk = "H"
560     bu = "CDX.MEMBERS.BU.DBF"
561     DO dbf bu WITH ROW,orig,buf
562 CASE bu:disk = "F"
563     bu = "A.CDX.MEMBERS.DBF"
564     DO bu_single WITH orig,buf
565 ENDCASE
566 CASE memort = "Ureas Members"
567     SELECT 28
568 SET ORDER TO 1
569 orig = "UREAS.MEMBERS.DBF"
570 DO CASE
571 CASE bu:disk = "H"
572     bu = "UREAS.MEMBERS.BU.DBF"
573     DO dbf bu WITH ROW,orig,buf
574 CASE bu:disk = "F"
575     bu = "A.UREAS.MEMBERS.DBF"
576     DO bu_single WITH orig,buf
577 ENDCASE
578 CASE memort = "CDX Members"
579     SELECT 29
580 SET ORDER TO 1
581 orig = "CDX.MEMBERS.DBF"
582 DO CASE
583 CASE bu:disk = "H"
584     bu = "CDX.MEMBERS.BU.DBF"
585     DO dbf bu WITH ROW,orig,buf
586 CASE bu:disk = "F"
587     bu = "A.CDX
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527 DIRECTORY ON A: LIKE *.
528 WAIT
529 ENDCASE
530 PROCEDURE RESTOR
531 RELEASE POPUP list_files
532 SET CURSOR ON
533 RETURN
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612 RETURN
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848 GOTO BOTTOM
849 rcd_cnt = RECDNT()
850 0 15.0 CLEAR TO 23.79
851 0 15.0 SAY (Rstoring "1 + origfile + [" from floppy disk backup "] +
852 bufille + ".prc")
853 0 14.0 SAY "Continuing ..."
854 SET TALK ON
855 COPY TO &tempfile
856 SET TALK OFF
857 WAIT -- TIMEOUT 1
858 USE
859 n ---Check if restoration is OK
860 leffile = ".F."
861 IF FILE( &tempfile )
862 USE &tempfile
863 GOTO BOTTOM
864 0 15.0 SAY "Restoring original and backup must wait
865 leffile = (rcd_cnt = RECDNT())
866 USE
867 ENDF
868 IF ( ! leffile )
869 n ---Temp file was not created or has incorrect record count
870 WAIT(7)
871 77 CHRT(7)
872 0 15.0 SAY "Restoration failed - WINDOW TIMEOUT 2
873 IF FILE( &tempfile )
874 ERASE &tempfile
875 ENDF
876 RETURN
877 ENDF
878 ERASE &origfile
879 REMAKE &tempfile TO &origfile
880 ERASE &tempfile
881 0 15.0 CLEAR TO 23.79
882 0 15.0 SAY (floppy disk backup "] + bufille + [" does not exist,1
883 WAIT -- WINDOW TIMEOUT 2
884 ENDF
885 904 M01F
886 905 RETURN
887 906 M1, EOF, MFS_BU,PRC

```

```

1  * *****
2  * Procedure file: C:\VTAMSWPS_PACK.PRG
3  *
4  * Proc & Fnct: PACK
5  *
6  *
7  * Set by: PACK_CHECK
8  *   (procedure in NPSDC.PRG)
9  *   (procedure in NPS_UTIL.PRG)
10 *   (procedure in NPS_UTIL.PRG)
11 *   (procedure in NPS_UTIL.PRG)
12 *   (procedure in NPS_UTIL.PRG)
13 *   (procedure in NPS_UTIL.PRG)
14 *   (procedure in NPS_UTIL.PRG)
15 *   (procedure in NPS_UTIL.PRG)
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82 *   (procedure in NPS_UTIL.PRG)
83 *   (procedure in NPS_UTIL.PRG)
84 *   (procedure in NPS_UTIL.PRG)
85 *   (procedure in NPS_UTIL.PRG)

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86 ENDIF
87 *****
88 USE ORIGINAL FILE
89 *****
90 DO PACK
91 *****
92 USE NOT deleted = 0
93 *****
94 USE NOT deleted = 0
95 *****
96 USE NOT deleted = 0
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98 USE NOT deleted = 0
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264 RETURN
265 =====
266
267 Procedure: BAR1
268
269 Called by: FUNC_LIST
270
271 Calls: HLP
272
273
274 PROCEDURE bar1
275 DO HIP WITH "Func"
276 DEACTIVATE POPUP func
277 RETURN
278
279
280 Procedure: BAR2
281
282 Called by: FUNC_LIST
283
284 Calls: POPCAL
285
286
287 PROCEDURE bar2
288 DO POPCAL
289 DEACTIVATE POPUP func
290 RETURN
291
292
293 Procedure: BAR3
294
295 Called by: FUNC_LIST
296
297 Calls: POPTRIS.PRG
298
299
300 PROCEDURE bar3
301 DO POPTRIS
302 DEACTIVATE POPUP func
303 RETURN
304
305
306 Procedure: BAR4
307
308 Called by: FUNC_LIST
309
310 Calls: ABOUT
311
312
313 PROCEDURE bar4
314 DO ABOUT
315 DEACTIVATE POPUP func
316 RETURN
317
318
319 Procedure: VIEWBROW
320
321 Called by: NPS_BROW.PRG
322
323
324 Calls: DEACTPOP
325
326
327 PROCEDURE viewbrow
328
329 SET COLOR TO W/N,N/M
330
331 IF ( ("EGA" & SYS( 206 ) ) .OR. "VGA" & SYS( 206 ) )
332 77 CHR(7)
333 WAIT "Sorry. (N)ode requires EGA/VGA video adapter." WINDOW TIMEOUT 2
334 RETURN ( ... )
335
336
337 MESSAGE "Scroll or press highlighted letter to select a view mode";
338 COLOR W/B,M/BG,B/PG,B/AG,B/V,N,M/R,GR/BG
339 DEFINE BAR 1 OF mode PROMPT "EGA\43"
340 DEFINE BAR 2 OF mode PROMPT "EGA\43"
341 DEFINE BAR 3 OF mode PROMPT "EGA\43"
342 DEFINE BAR 4 OF mode PROMPT "VGA\30"
343 ON SELECTION POPUP mode DO deactpop
344
345 DEACTPOP
346 DO CASE
347 CASE omet = "EGA25"
348 CLEAR
349 renumtop = RECHO(1)
350 SET DISPLAY TO EGA25
351

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352 CASE renumtop = "EGA43"
353 CLEAR
354 renumtop = RECHO(1)
355 SET DISPLAY TO EGA43
356
357 CASE renumtop = "VGA25"
358 IF ( ("VGA" & SYS( 206 ) )
359 77 CHR(7)
360 RETURN
361
362 ELSE
363 CLEAR
364 renumtop = RECHO(1)
365 SET DISPLAY TO VGA25
366
367
368 CASE renumtop = "VGA50"
369 IF ( ("VGA" & SYS( 206 ) )
370 77 CHR(7)
371 WAIT "Sorry, VGA video adapter required." WINDOW TIMEOUT 2
372 RETURN
373 ELSE
374 CLEAR
375 renumtop = RECHO(1)
376 SET DISPLAY TO VGA50
377
378
379 END CASE
380 RELEASE POPUP mode
381 renumtop = redbottom + 2
382 skipprec = redbottom - renumtop + 1
383 RETURN
384
385
386 Procedure: DBF_BU
387
388 Called by: QUITBU
389
390
391
392
393
394
395
396
397
398
399 PROCEDURE dbf_bu
400
401 PARAMETERS ROW,origfile,bufille,floppy
402 PRIVATE rcd_cnt,leffloak
403 tempfile = "temp.dbf"
404
405
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528 ENDOF
529 RETURN
530 *****
531 ***** Procedure: SAYEOF
532 *****
533 *****
534 ***** (procedure in NPS_PROC.PRG)
535 ***** (procedure in NPS_PROC.PRG)
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792 * *****
793 PROCEDURE nos_seek
794 PARAMETER ROW
795 PRIVATE expir
796 IF ndorder = "0"
797 RETURN
798 ENDIF
799 SET COLOR TO W/W/N/W
800 DO CASE
801 CASE dbfarea = "1"
802   @ ROW 0 CLEAR
803 DO CASE
804 CASE ndorder = "1"
805   asen = SPACE(15)
806   @ ROW 0 SAY "Enter Ssn" GET asen PICTURE "999-99-9999"
807 READ
808   expir = TRIM( asen )
809   IF "" (> expir
810     SEEK expir
811   ENDIF
812 CASE ndorder = "2"
813   last_name = SPACE(23)
814   first_nam = SPACE(15)
815   @ ROW 0 SAY "Enter Last name" GET alast_name
816   @ ROW 0 SAY "Enter First name" GET alfirst_nam
817   PICTURE "AAAAAAAAAAAAAAAAAAAA"
818   PICTURE "AAAAAAAAAAAA"
819 READ
820   expir = TRIM( alast_name )
821   IF "" (> expir
822     SEEK expir
823   ENDIF
824 ENDCASE
825 CASE dbfarea = "2"
826   @ ROW 0 CLEAR
827   multicb = SPACE(5)
828   @ ROW 0 SAY "Enter UIC" GET multicb PICTURE "0"
829 READ
830   expir = TRIM( multicb )
831   IF "" (> expir  && 1f Eror not nul
832     SEEK expir
833   ENDIF
834 CASE dbfarea = "3"
835   @ ROW 0 CLEAR
836   secur_namc = SPACE(3)
837   @ ROW 0 SAY "Enter Curriculums 0" GET secur_namc PICTURE "999"
838 READ
839   expir = TRIM( secur_namc )
840   IF "" (> expir  && 1f Eror not nul
841     SEEK expir
842   ENDIF
843 ENDCASE
844 RETURN
845 * *****
846 * Procedure, NPS_KEYS
847 *
848 * Called by, NPS_APPE.PRG
849 * NPS_EDIT.PRG
850 *
851 * *****
852 PROCEDURE nps_keys
853 PARAMETER expir,lsblank,lsunique
854 * *****
855   expir = ""
856   lsblank = .F.
857   lsunique = .F.
858 DO CASE
859 CASE dbfarea = "1"
860   @ 3,16 GET asen PICTURE "999-99-9999"
861   VALID(1) = (LEN(ALTRIM(asen))) ERROR "Valid SSN required."
862 READ
863   lsblank = (" " = TRIM( asen ))
864   expir = asen
865   lsunique = .T.
866 CASE dbfarea = "2"
867   SET COLOR TO N/W
868   @ 4,4 GET multicb PICTURE "0"
869   VALID(5) = (LEN(ALTRIM(multicb))) ERROR "UIC required. Use S *."
870   "Character"
871 READ
872   lsblank = (" " = TRIM( multicb ))
873   expir = multicb
874   lsunique = .T.
875 CASE dbfarea = "3"
876   SET COLOR TO N/W
877   @ 4,1 GET secur_namc PICTURE "999"
878   VALID(3) = (LEN(ALTRIM(secur_namc)))
879   "Character"

```



```

1144 STORE activity.act_name TO act_name
1145 STORE activity.acronym TO acronym
1146 STORE activity.poc TO poc
1147 RETURN
1148 RETURN
1149 IF
1150 IF
1151 IF
1152 IF
1153 IF
1154 IF
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1406 FUNCTION val_brn
1407 m ---Validates MEMBERS.BRANCH
1408 PARAMETER brn IN OUT RETURN .F.
1409 ON KEY LABEL esc RETURN .F.
1410 DO WHILE NOT (mbr_anch="USA" OR mbr_anch="USA" OR .)
1411   mbr_anch = "USP" OR mbr_anch="USC" OR mbr_anch="USMC"
1412   mbr_anch = " "
1413   ACTIVATE POPUP brn
1414   mbr_anch = " "
1415   CLEAR GETS
1416   RETURN .T.
1417 ENDOF
1418 ON KEY LABEL esc
1419 mbr_anch = " "
1420 mbr_anch = " "
1421 mbr_anch = " "
1422 mbr_anch = " "
1423 mbr_anch = " "
1424 mbr_anch = " "
1425 mbr_anch = " "
1426 mbr_anch = " "
1427 mbr_anch = " "
1428 mbr_anch = " "
1429 mbr_anch = " "
1430 ON KEY LABEL esc RETURN .F.
1431 DO WHILE NOT (mbr_anch="GRN" OR mbr_anch="RED" OR mbr_anch="YLU")
1432   mbr_anch = " "
1433   ACTIVATE POPUP pno
1434   mbr_anch = " "
1435   CLEAR GETS
1436   RETURN .T.
1437 ENDOF
1438 ON KEY LABEL esc
1439 mbr_anch = " "
1440 mbr_anch = " "
1441 mbr_anch = " "
1442 mbr_anch = " "
1443 mbr_anch = " "
1444 mbr_anch = " "
1445 mbr_anch = " "
1446 mbr_anch = " "
1447 mbr_anch = " "
1448 mbr_anch = " "
1449 mbr_anch = " "
1450 PRIVATE recno()
1451 PRIVATE recno()
1452 SELECT activity
1453 SEEK ucid
1454 IF FOUND()
1455   SELECT members
1456   IF NOT APPE = .T.
1457     GO RECORD recno
1458   ENDIF
1459   RETURN .T.
1460 ENDOF
1461 DO WHILE .T.
1462   mbr_anch = " "
1463   ACTIVATE POPUP pno
1464   mbr_anch = " "
1465   CLEAR GETS
1466   RETURN .T.
1467 ENDOF
1468 ON KEY = 315 RETURN .F.
1469 SELECT members
1470 IF NOT APPE = .T.
1471   GO RECORD recno
1472 ENDOF
1473 mbr_anch = " "
1474 mbr_anch = " "
1475 mbr_anch = " "
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1490 mbr_anch = " "
1491 mbr_anch = " "
1492 mbr_anch = " "
1493 mbr_anch = " "

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1318 ON ERROR RETURN .F.
1319 REPLACE
1320 WITH mbr_anch
1321 last_name WITH mbr_anch
1322 first_name WITH mbr_anch
1323 mbr_anch WITH mbr_anch
1324 rate_rate WITH mbr_anch
1325 branch WITH mbr_anch
1326 last_t2 WITH mbr_anch
1327 class WITH mbr_anch
1328 pno WITH mbr_anch
1329 ucid WITH mbr_anch
1330 curr_num WITH mbr_anch
1331 sec WITH mbr_anch
1332 ENDOF
1333 RETURN
1334 mbr_anch = " "
1335 mbr_anch = " "
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1403 mbr_anch = " "
1404 mbr_anch = " "
1405 mbr_anch = " "

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1575      ENDIF
1576      END
1577      RETURN wrk_page
1578      *****
1579      *****
1580      Procedure: PRNCHK
1581      *****
1582      Called by: NPS.RECA.PRG
1583      ; REC_LISTS
1584      ; PRNPR
1585      ;
1586      ; Calls: GETKEY
1587      ;
1588      *****
1589      Procedure: prnchk
1590      *****
1591      SET COLOR TO W/N,N/W
1592      @ 7,24 TO 14,55 COLOR W/RB
1593      @ 8,25 SAY " - Check the printer ..."
1594      @ 9,25 SAY " - Is the power on?"
1595      @ 10,25 SAY " - Is it on-line?"
1596      @ 11,25 SAY " - Is it set to 12-pitch?"
1597      @ 12,25 SAY " - Is there enough paper?"
1598      @ 13,25 SAY " - Is the ribbon OK?"
1599      SET CURSOR ON
1600      @ 16,25 SAY "Continue with print job? (y/n)"
1601      choice = ""
1602      DO GETKEY WITH choice, "YN"
1603      prnstat = choice
1604      RETURN
1605      *****
1606      *****
1607      Procedure: PRNSTOP
1608      *****
1609      Called by: NPS.RECA.PRG
1610      ; RECPRN
1611      ; PRNPR
1612      ;
1613      *****
1614      Procedure: prnstop
1615      *****
1616      IF prnstat = "Y"
1617      STORE .F. TO prntint
1618      EJECT
1619      WAIT "Print job aborted." WINDOW TIMEOUT 2
1620      ENDIF
1621      RETURN
1622      *****
1623      *****
1624      *****
1625      Procedure: PRNPROB
1626      *****
1627      Called by: NPS.RECA.PRG
1628      ; REC_LISTS
1629      ; RECPRN
1630      ; PRNPR
1631      *****
1632      Procedure: prnprob
1633      *****
1634      prntint = .F.
1635      IF ERROR() = 125
1636      77 CHR(7)
1637      WAIT "Printer problem. Check the printer." WINDOW TIMEOUT 1
1638      ENDIF
1639      RETURN
1640      *****
1641      *****
1642      *****
1643      Procedure: SETPRN
1644      *****
1645      Called by: GORECALLS
1646      ; PRNPR
1647      ;
1648      *****
1649      Procedure: setprn
1650      *****
1651      IF nps.elec.prnter = "Ign Proprinter"
1652      77 CHR(27) + CHR(58)
1653      ELSE 77 CHR(27) + "n"
1654      ENDIF
1655      RETURN
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